

**Information for the Foreclosure Prevention/Loss Mitigation Assistance  
Program**  
**Community Action Program of Evansville**  
**(812) 425-4241, ext. 3951, 3943 or 3971**

**Please submit copies of the following documents:**

**Identification Information:**

- Picture Identification – All Adults on mortgage
- Social Security Cards – All Adults on mortgage
- Birth Certificates – All Adults on mortgage

**Income Verification: (all household members over 18 years of age)**

- Most recent check stubs within the past sixty (60) days
- Documentation of other sources of income  
(child support, TANF, Social Security, SSI, Veterans Benefits, Pensions,  
unemployment benefits etc.)
- Most recent bank statements for two months
- 12 month wage statement print-out from Work One  
(verification of quarters worked)
- Last 2 years of full tax returns (state & federal w/ W2s)  
(lender will request this documentation)
- Bankruptcy documentation
- Current gas, electric and water bills

**Brief description for the cause of mortgage delinquency**

- Decrease of income documentation
- Legal separation or divorce documentation
- Documentation of accident or disability
- Documentation of medical emergency
- Death certificate of deceased member responsible for mortgage
- List of household income and expenses documentation
- Credit reports/score (can obtain free at [www.annualcreditreport.com](http://www.annualcreditreport.com))
- Draft hardship/cause for mortgage delinquency

**Bank Information:**

- Correspondence from bank/mortgage regarding delinquency.
- Correspondence from Sheriff or other law enforcement entity regarding potential foreclosure proceedings.
- Court summons and/or legal documents
- Pre-Suit Letter
- Settlement Conference Letter
- All closing documents  
(Good Faith/Truth-In-Lending/HUD 1 Settlement Statement/Appraisal/Home  
Inspection/Mortgage Application)
- Receipts for any payments made on behalf of household.
- Mortgage statements
- Blank workout forms from lender