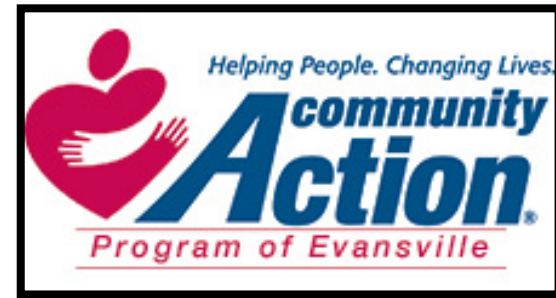


Community Action Program of Evansville Children's Services Annual Report 2015-2016



**Glenda Hampton
Board President**



**Ms. Alice Weathers
Chief Executive Officer**

HEAD START MISSION STATEMENT

Our mission is to provide opportunities for children, families, and staff to realize their goals in safe, nurturing, enriching environments, in partnership with the community.

*Respect for Diversity

*Dedication to Excellence



Board of Directors

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Stephen LaPlante, Vice President
Sherolyn Brooks-Jordan, Secretary
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James Wilkerson
Wallace Corbitt
Vanessa Brown



CAPE Head Start Services

HEAD START

CAPE Head Start provides an early education and comprehensive support program for low-income families with children ages 3—5. Services include health, nutritional, dental and visual screening; mental health, assessment and support services for children with disabilities; and, inclusive help for families seeking supportive assistance. Parent participation in their child's education is strongly encouraged and nurtured.

EARLY HEAD START

Early Head Start provides educational and support services to families with children from birth—3 years. Risk factors that may be barriers to optimal child and family development are identified early so that services can be tailored to meet the family's needs.

ENTERPRISE ZONE CHILD DEVELOPMENT CENTER and CAPE PLACE 100 SIDE

Enterprise Zone and Cape Place provides expansive Head Start services for working families that need full time childcare.

FAMILY ENGAGEMENT CENTER

The CAPE Family Engagement Center assists Head Start families and the community with computer and tutorial services to improve reading/math skills, prepare for a GED exam, develop a resume, and further their education.



KEY HEAD START STAFF

Alice Weathers
Chief Executive Officer

Mary Goedde
Director of Children's Services

Janet Johnson
Deputy Director

Charlotte Anderson
Manager of Training & Staff Development

John Robinson
Transportation Manager

Bridget Cox
Operations Manager Posey County

Sandra Thompson
Chief Financial Officer

Elizabeth Schlacks
Director of Education

Marcia Haywood
Director of Family Services

Deanna Dodds
County Operations Manager Gibson County

Sunni Zimmer
Manager of Disabilities, Nutrition, and Mental Health



SERVICE AREA

CAPE Head Start serves three counties (Gibson, Posey and Vanderburgh) in Southern Indiana.



GIBSON COUNTY AT A GLANCE

- Population of 33,759
- 94.7% white; 1.7% African-American
- 14% of households headed by single parents
- 6.2% of population < 5 years old
- Per capita incomes are above state averages, median household income slightly lower than state average
- 88% of adults over 25 hold a high school diploma
- 11.5% persons <100% Poverty
- Largest county in square miles

POSEY COUNTY AT A GLANCE

- Population of 25,540
- 98 white; 1.0% African-American
- 11.8% of households headed by single parents
- 5.8% of population < 5 years old
- Per capita is slightly higher than state averages and mean household incomes are lower than state averages
- 92.7% of adults over 25 hold a high school diploma
- 9.9% persons <100% Poverty

VANDERBURGH COUNTY AT A GLANCE

- Population of 179,703
- 86.5% white; 9.4% African-American
- 21.5% of households headed by single parents
- 6.4% of population < 5 years old
- Per capita income and mean household incomes are lower than state averages
- 89.6% of adults over 25 hold a high school diploma
- 15.9% persons <100% Poverty

*data from 2014 census report



CAPE HEAD START CHILDREN AND FAMILIES SERVED

CAPE Head Start and Early Head Start are funded to provide services to 660 children and families. The funding is provided for 116 Early Head Start children and families and 544 Head Start children and families. The following chart will show the total number of families served by county and program for the 2015-2016 program year.

<i>EHS Children Served</i>	<i>HS Children Served</i>
179	641

During the Program year 15-16, CAPE Head Start and Early Head Start served a total of 820 children. This figure includes children that enrolled and dropped from the program during the program year.

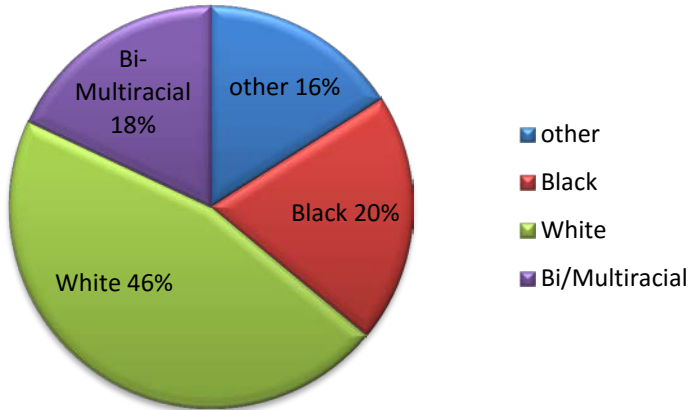
MONTHLY ENROLLMENT = 660 (15-16)

<i>Month</i>	<i>Enrollment</i>	<i>Percentage of funded Enrollment</i>
<i>August</i>	660	100%
<i>September</i>	660	100%
<i>October</i>	660	100 %
<i>November</i>	660	100 %
<i>December</i>	660	100 %
<i>January</i>	660	100 %
<i>February</i>	660	100 %
<i>March</i>	641	97%
<i>April</i>	627	95%
<i>May</i>	181	100%
<i>June</i>	174	96%
<i>July</i>	169	93%

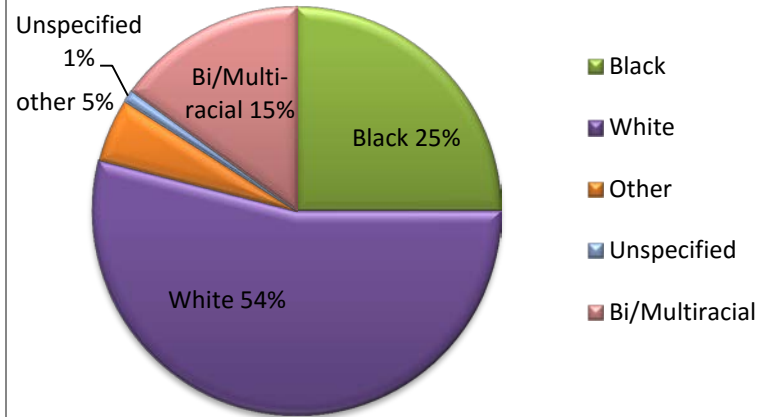


ENROLLMENT BREAK DOWN

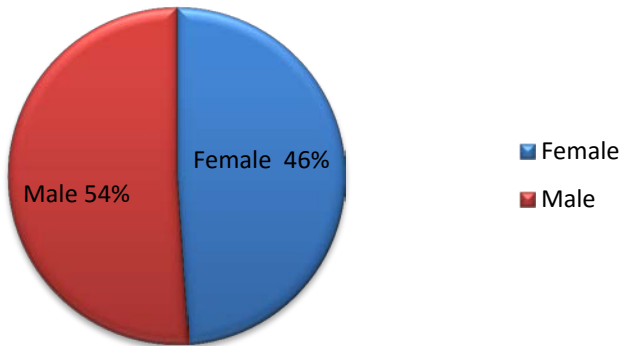
EHS Race Categories



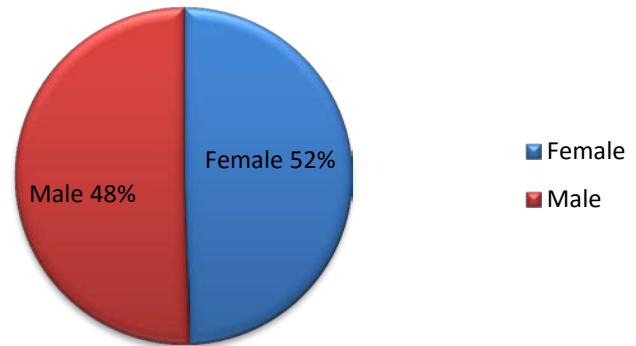
Head Start Race Categories



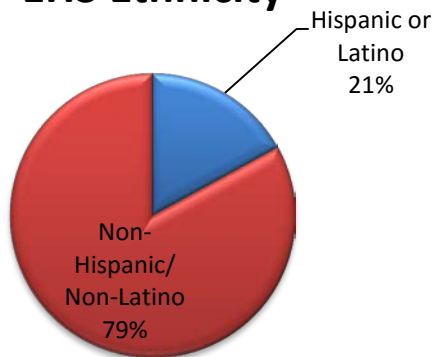
EHS Gender



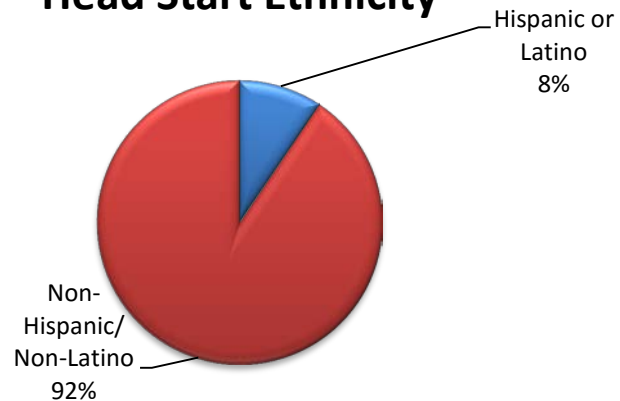
Head Start Gender



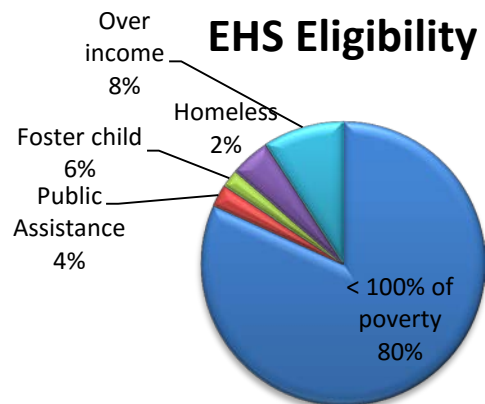
EHS Ethnicity



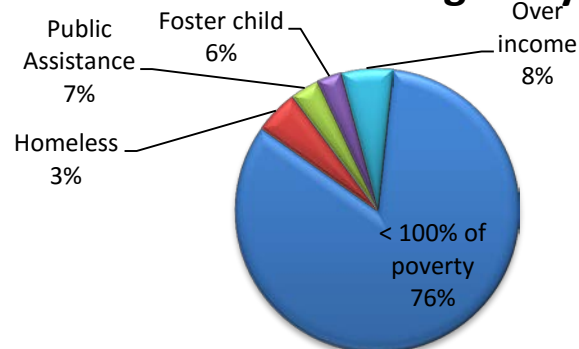
Head Start Ethnicity



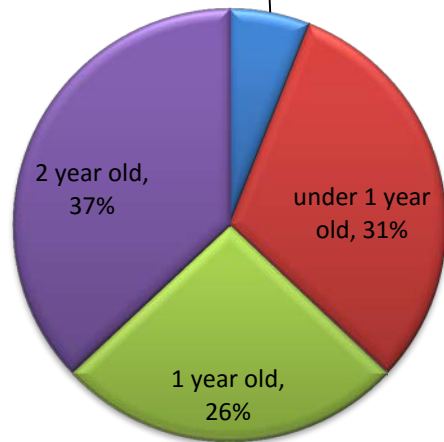
EHS Eligibility



Head Start Eligibility

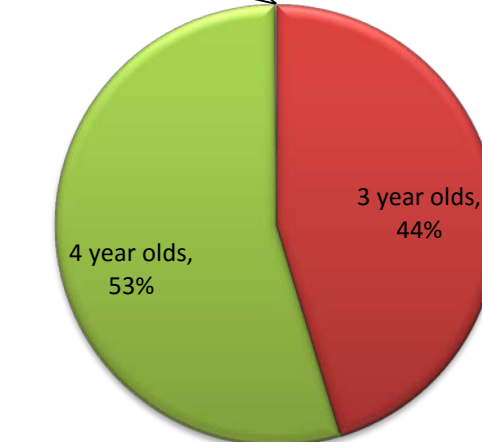


EHS Age

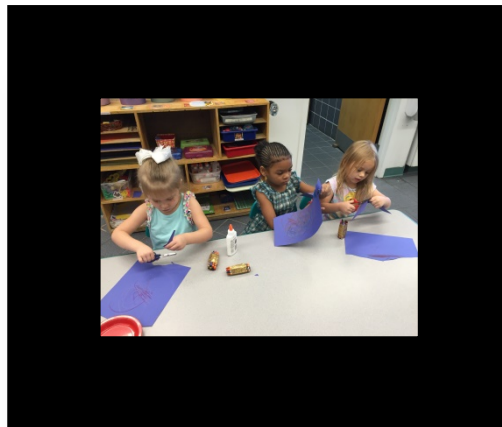
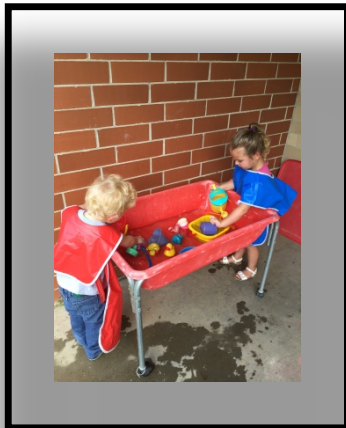


- pre-natal mother
- under 1 year old
- 1 year old
- 2 year old

Head Start Age



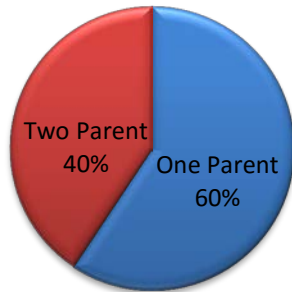
- 2 year olds
- 3 year olds
- 4 year olds
- 5 year olds



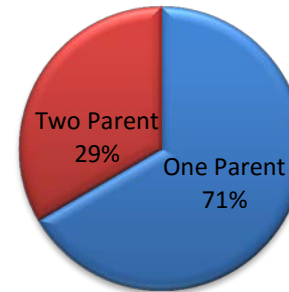
HEAD START AND EARLY HEAD START FAMILIES

Contrary to stereotyping many Head Start families are Two-parent families.

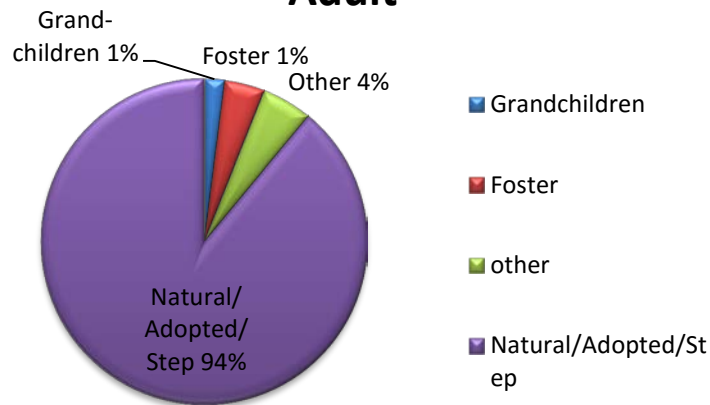
EHS Families



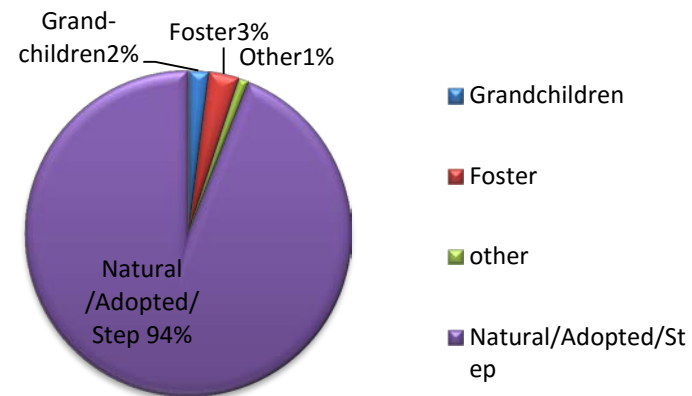
Head Start Families



EHS Relationship to Primary Adult



Head Start Relationship to Primary Adult



TOTAL FUNDS RECEIVED

CAPE Head Start and Early Head Start receives funding from the department of Health and Human services through the Office of Head Start. The non-federal share is matched through community and family donations and volunteers.

EARLY HEAD START PROGRAM		HEAD START PROGRAM	
PROGRAM YEAR: 08/01/15 - 07/31/16		PROGRAM YEAR: 08/01/15 - 07/31/16	
GRANT AWARD	\$973,921.00	REVENUES	\$4,162,069.00
NON-FEDERAL CONTRIBUTION REQUIRED	\$80,816.23	NON-FEDERAL CONTRIBUTION REQUIRED	\$1,203,182.77
EXPENDITURES		EXPENDITURES	
PERSONNEL	\$806,859.20	PERSONNEL	\$3,273,478.46
SPACE COSTS	\$75,512.94	SPACE COSTS	\$364,716.30
COMMUNICATIONS	\$9,868.74	COMMUNICATIONS	\$40,142.21
SUPPLIES	\$34,138.37	SUPPLIES	\$104,236.75
CONTRACTUAL SERVICES	\$19,068.52	CONTRACTUAL SERVICES	\$111,159.31
FOOD	\$ -	FOOD	\$104,755.08
TRAVEL	\$ -	TRAVEL	\$ -
HEALTH SERVICES	\$ -	HEALTH SERVICES	\$ -
EQUIPMENT	\$ -	EQUIPMENT	\$ -
VEHICLE EXPENDITURES	\$ -	VEHICLE EXPENDITURES	\$103,262.23
LIABILITY INSURANCE	\$1,054.53	LIABILITY INSURANCE	\$4,265.19



PARENT ACTIVITIES	\$2,532.04	PARENT ACTIVITIES	\$7,072.65
PRINTING/ADVERTISING	\$1,429.66	PRINTING/ADVERTISING	\$1,898.82
STAFF DEVELOPMENT	\$23,457.00	STAFF DEVELOPMENT	\$47,082.00
TOTALS	\$973,921.00	TOTALS	\$4,162,069.00
NON-FEDERAL CONTRIB	\$157,694.55	NON-FEDERAL CONTRIB	\$1,424,885.91
TRAINING & TECHNICAL ASSISTANCE	\$23,457.00	TRAINING & TECHNICAL ASSISTANCE	\$47,082.00
USDA FOOD SERVICES (Not closed)	\$377,570.01 Program ends Sept. 30, 2016		



MEDICAL AND DENTAL EXAMS

EHS Medical Up to date on EPSDT	HS Medical Up to date on EPSDT	HS Dental Exam
109/168	540/641	576/641



FEDERAL PROGRAM REVIEW

The program was last reviewed in April 2014, with zero deficiencies.

FINANCIAL AUDIT

The Community Action Program of Evansville yearly has an agency-wide audit. The audit for Fiscal year 2015 was completed by Comer Nowling and Associates. There were no findings.



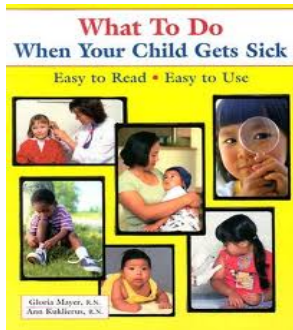


ACCOMPLISHMENTS

In addition to running a successful Head Start and Early Head Start program, CAPE Head Start has retained **100% N.A.E.Y.C. (National Association for the Education of Young Children) accreditation for all operating centers.**



PARENT EDUCATION HEALTH LITERACY








UCLA & Johnson & Johnson Health Care

PROGRAM OPTIONS




CAPE Head Start offers a variety of program options to meet the different needs of the families in the communities we serve.

-  Extended day- 5.5 hours 4 days a week
-  Full Day/Full Year for families working and/or going to school
-  Center and Home-based Early Head Start
-  Three and a half hour day (morning and afternoon Session)
-  Gender specific classroom

FAMILY ENGAGEMENT

At CAPE Head Start and Early Head Start we believe that parents are the child's first and best teacher. We involve families in many aspects of the program to support this role. Parents are always welcome in the classroom by helping with activities or projects, attending field trips, planning classroom activities with the teachers, and sharing their culture through Family of the Week. Parents along with staff and community members met over the course of 2015-16 school year to target developmental needs and to discuss ways to improve parent involvement in our Head Start program. Some other activities include:

-  Monthly PTA
-  Fatherhood Program
-  Policy Council
-  Health Advisory Board
-  Education Advisory
-  Classroom volunteers



PREPARING CHILDREN FOR SCHOOL

CAPE Head Start provides Kindergarten Round-up information and other important transition information to families in early spring. In collaboration with families, teaching staff complete transition information for the kindergarten teachers. Transitioning children visit the nearest Elementary school whenever possible.

In 2015–2016, 263 children transitioned to Kindergarten.



INITIATIVES

Gender Specific Classroom

We have implemented a special initiative in our Head Start Program, based on research; we have implemented a gender specific classroom with all males.

Family Engagement Center

The Family Engagement Center is an intergenerational family literacy program that draws on multiple academic traditions. We utilize the learner-centered approach which enables the students to identify their own strengths and grow in a more positive direction. We engage them in meta-cognition situations and allow them to adopt a transformative style of learning. We are able to vividly incorporate learning into their personal life, which helps to make their experiences meaningful, rich and rewarding. We understand that literacy extends beyond the acquisition of reading and writing skills; therefore we employ various techniques to cater learning to the individual rather than focus on group think or the teacher-centered approach.

We offer these additional following services to help enrich individual lives:

- Math tutoring, one-to-one
- Monthly courtesy call to new students
- Reading tutors, one-to-one

Our shared experiences with students in 2015-2016 calculate to:

- 534 student visits receiving Learning Center services
- 39 new student sign-ups seeking a GED
- 344 Head Start families seeking GED (past and present)
- 28 ELL student visits receiving tutoring
- 125 Gifted student visits receiving tutoring
- 129 school aged child visits receiving tutoring
- 2 students overcame obstacles and received a GED



CURRICULUMS AND ASSESSMENTS USED

Creative Curriculum
 Picturing America
 Color me healthy
 I AM moving I AM learning
 Creative Curriculum Assessment

Brigance
 Partners for a Healthy Baby
 DECA/DECA-IT
 Second Steps



CHILDREN WITH DISABILITIES SERVED

CAPE Head Start served 105 children and Early Head Start served 34 children with disabilities in the classrooms. This number far exceeds the required 10% per program. Many children in the program had multiple disabilities.

HS Disabilities

Health	
Speech Language	88
Intellectual	1
Specific learning	3
Developmental delay	13

EHS Disabilities

Autism	2
Health	1
Developmental Delay	24
Other	1
Speech language	6

QUALITY STAFF

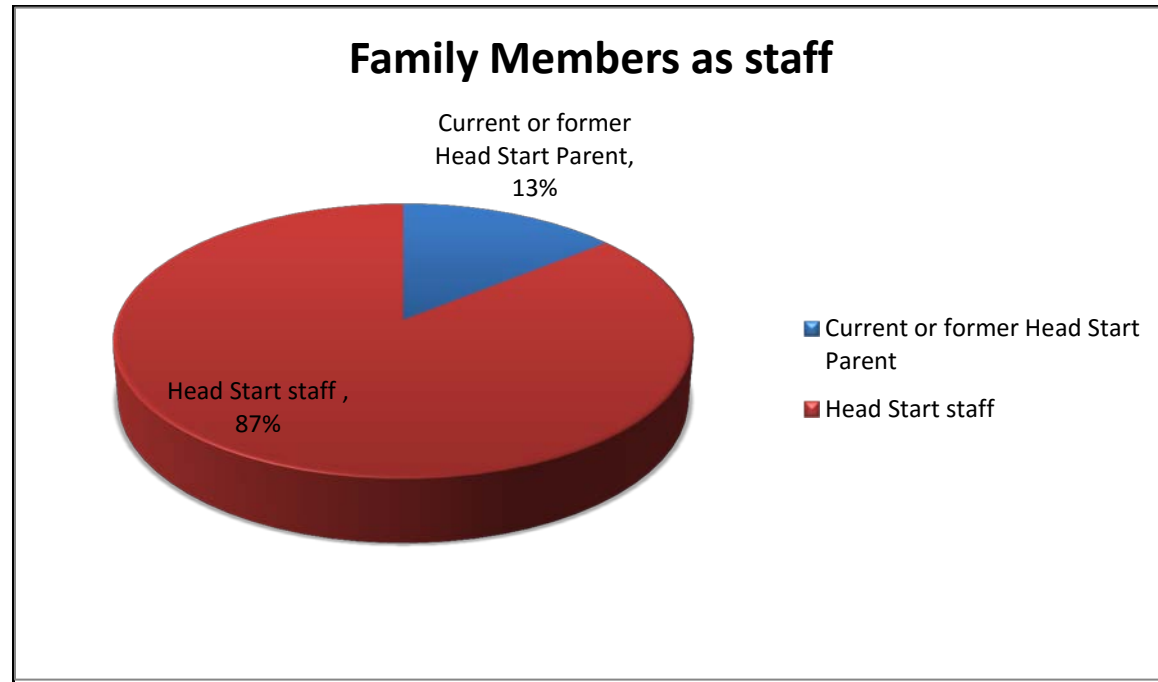


We strive to hire and promote quality staff. We also work hard to fund the continuing education for staff. We work in partnership with the Indiana Association for the Education of Young children through their TEACH program to ensure staff development.

	Lead Teachers	Teacher Assistants	Caregivers	Caregiver Floats	Home Visitors	Local Site Managers
Graduate	4	1	0	1	0	1
Bachelors'	28	8	3	2	0	4
Associates	5	29	6	0	4	1
CDA	0	4	0	2	1	1
Staff without degrees or credentials	0	14	0	2	2	0
Enrolled in Associates	0	2	0	0	0	0
Enrolled in Bachelors'	5	0	3	0	0	0
Enrolled in Graduate	1	0	0	0	0	0
Enrolled in CDA		2		2		



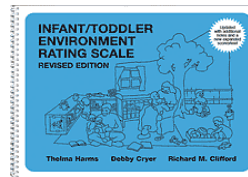
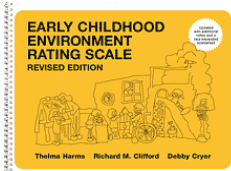
At CAPE Head Start and Early Head Start we strive to employ our parents and former parents. The following graph depicts the percentage of staff that are current and former Head Start family members.





PROGRAM IMPROVEMENT TOOLS

ECERS and ITERS are used twice a year to build on strengths of classrooms and teaching teams, as well as improve areas of weakness.



CLASS is used by the education team to evaluate the quality of interactions in our program.

Monthly Classroom Observations are used for training, evaluations, coaching and overall classroom improvement.



Factors contributing to child outcome results

This year, we were able to complete the report on comparing our beginning of the year data with our end of year. Consistent with previous years, we were able to identify our children's areas of strength as Social Emotional Development and Approaches to Learning. We also saw significant increases in Literacy. The areas of challenge are Physical Development, and Science. As a result of this data, CAPE is implementing I am Moving, I am Learning into the classrooms.



Strengths—CAPE has concentrated training in the area of literacy, and S.T.E.M. seeing dramatic increases in this area for the 2015-2016 school year on children’s outcomes. Data also revealed all children make gains in development while at Head Start.

Challenges— Math and Literacy has surfaced as our program’s biggest challenges. Providing numerical sequencing such as patterns covers more abstract concepts that are difficult for preschool children to understand and master (e.g. understands and describes special relationships, compares and measures, interprets relationships.)

We will continue to work in these areas by providing training in pre-service, monthly in-service, and during staff meetings. New resource books will be purchased for the teacher resource rooms at the centers. Manipulative and science items will be purchased to enhance the children’s curiosity and interest in these areas. S.T.E.M. (Science, Technology, Engineering, and Math) will be provided throughout the next year.



School Readiness Data

In conjunction with staff, parents, community and local kindergarten teachers CAPE Head Start developed a School Readiness plan. It includes specific skills that the group felt was necessary for children going to kindergarten. CAPE Head Start teachers assessed each child transitioning to kindergarten. This data drives the programs plans for the next school years including materials, staff training and development, and other program changes.

Objective #	Kindergarten
Goal #1 Social and Emotional Development	
Recognizes own feelings and manages them appropriately	100%
Takes responsibility for own well-being	87%
Use thinking skills to resolve conflicts	95%
Goal #2 Approaches to Learning	
Plays well with others	100%
Recognizes the feelings of others and responds appropriate	100%
Shares and respects the rights of others	94%
Goal #3 Literacy	
Hears and discriminates the sounds of language	77%
Demonstrates understanding of print concepts	76%
Demonstrates knowledge of the alphabet	89%
Goal #4 Literacy-Language	
Expresses self using words and expanded sentences	97%
Actively participates in conversations	96%



<i>Goal #5 Literacy-Writing</i>	
Understands the purpose of writing	97%
Writes letters and words	92%
Controls small muscles in hand	96%
Coordinates eye-hand movement	100%
Use tools for writing and drawing	100%
<i>Goal #6 Cognition and General Knowledge</i>	
Classifies objects	97%
Compares/measures	95%
Arranges objects in a series	84%
Recognizes patterns and can repeat them	70%
Uses numbers and counting	75%
<i>Goal #7 Physical Development and Health</i>	
Demonstrates basic loco-motor skills	94%
Shows balance while moving	100%
Climbs up and down	89%
Pedals and steers a tricycle	77%
Demonstrates throwing, catching and kicking skills	91%
* Percentage indicates percentage of children who showed gain or have mastered a skill (a kindergarten standard)	

