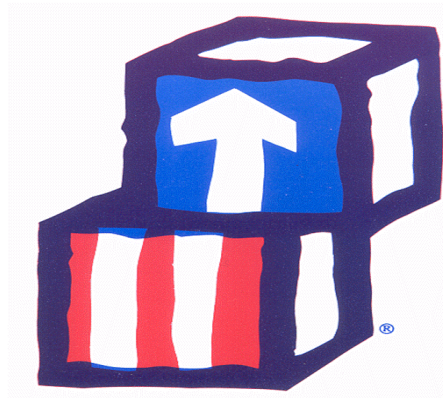




Community Action Program of Evansville Children's Services



2012-2013 Head Start Annual Report

Dr. John Emhuff
Board President

Ms. Alice Weathers
Chief Executive Officer

CAPE Head Start Annual Report 2012-2013

HEAD START MISSION STATEMENT

Our mission is to provide opportunities for children, families, and staff to realize their goals in safe, nurturing, enriching environments, in partnership with the community.

*Respect for Diversity

*Dedication to Excellence

Board of Directors

Dr. John Emhuff, President
Sherolyn Brooks-Jordan, Vice President
Glenda Hampton, Secretary
Mary Hart
LaShone Gibson
Mayor Robert Hurst
Dr. Ira Neal
Stephen LaPlante
Marvaline Prince
John Stucker
Sylvia Tapp
David White
Les White
William Young



CAPE Head Start Services

HEAD START

CAPE Head Start provides an early education and comprehensive support program for low-income families with children ages 3—5. Services include health, nutritional, dental and visual screening; mental health, assessment and support services for children with disabilities; and, inclusive help for families seeking supportive assistance. Parent participation in their child's education is strongly encouraged and nurtured.

EARLY HEAD START

Early Head Start provides educational and support services to families with children from birth—3 years. Risk factors that may be barriers to optimal child and family development are identified early so that services can be tailored to meet the family's needs.

ENTERPRISE ZONE CHILD DEVELOPMENT CENTER

Enterprise Zone provides expansive Head Start services for working families that need full time childcare.

LEARNING CENTER

The CAPE Learning Center assists Head Start families and the community with computer and tutorial services to improve reading/math skills, prepare for a GED exam, develop a resume or further their education.



CAPE Head Start and Early Head Start Annual Report 2012-2013



KEY HEAD START STAFF

Alice Weathers
Chief Executive Officer

Janet Johnson
Deputy Director

Charlotte Anderson
Manager of Training & Staff Development

John Robinson
Transportation Manager

Mary Goedde
Director of Education

Andrea Boberg
Operations Manager Posey

Lisa Allen
Family Literacy Specialist

Sandra Thompson
Chief Financial Officer

Carol Compton
Administrative Assistant

Johnna Cruz
Director of Quality Assurance

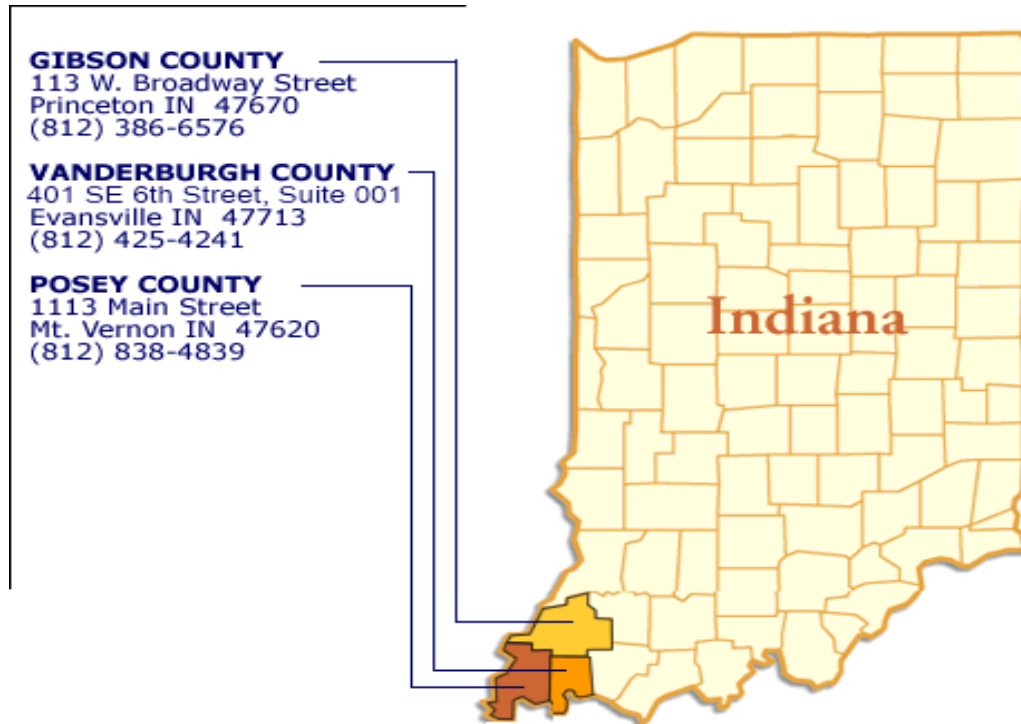
Sunni Zimmer
Nutrition, Mental Health and Disabilities Manager

Marcia Haywood
Manger of Family Partnerships

Deanna Dodds
County Operations Manager Gibson County

SERVICE AREA

CAPE Head Start serves three counties (Gibson, Posey and Vanderburgh) in Southern Indiana.



GIBSON COUNTY AT A GLANCE

- Population of 33,503
- 95.5% white; 1.8% African-American
- 24% of households headed by single parents
- 6.5% of population < 5 years old
- Per capita and mean household incomes are below state averages
- 88% of adults over 25 hold a high school diploma
- 11.4% persons <100% Poverty
- Largest county in square miles

POSEY COUNTY AT A GLANCE

- Population of 34,387
- 97% white; .3% African-American
- 19% of households headed by single parents
- 9.4% of population < 5 years old
- Per capita and mean household incomes are slightly higher than state averages
- 82.9% of adults over 25 hold a high school diploma
- 15.8% persons <100% Poverty

VANDEBURGH COUNTY AT A GLANCE

- Population of 179,703
- 86% white; 9.1% African-American
- 32% of households headed by single parents
- 6.8% of population < 5 years old
- Per capita income is higher than state average, while mean household incomes are lower than state averages
- 86.5% of adults over 25 hold a high school diploma
- 15.2% persons <100% Poverty

*data from 2010 census report

CAPE HEAD START CHILDREN AND FAMILIES SERVED

CAPE Head Start and Early Head Start are funded to provide services to 660 children and families. The funding is provided for 116 Early Head Start children and families and 544 Head Start children and families. The following chart will show the total number of families served by county and program for the 2012-2013 program year.

	EHS	HS	Total Eligible Children	Percentage served
TOTAL	200	659	~2616	33%

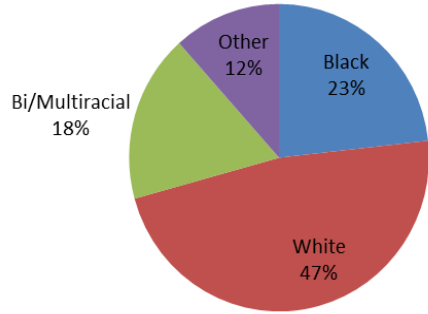
During the Program year 12-13, CAPE Head Start and Early Head Start served a total of 856 children. This figure includes children that enrolled and dropped from the program during the program year.

MONTHLY ENROLLMENT

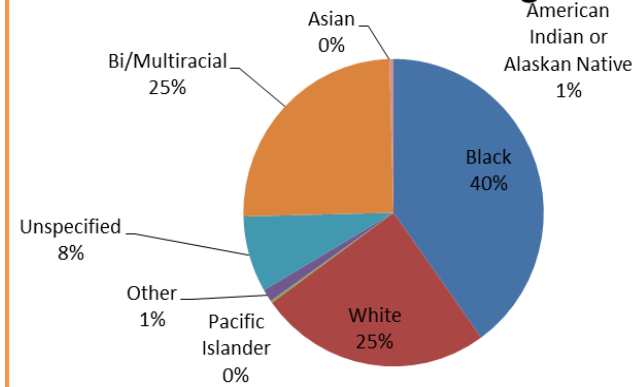
Month	Enrollment	Percentage of funded Enrollment
August	660	100%
September	660	100%
October	659	99 %
November	660	100 %
December	660	100 %
January	660	100 %
February	660	100 %
March	648	98%
April	639	97%
May	172	100%
June	159	92%
July	153	89%

ENROLLMENT BREAK DOWN

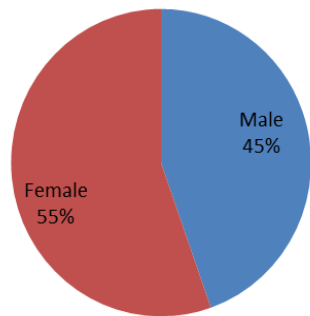
EHS Race Categories



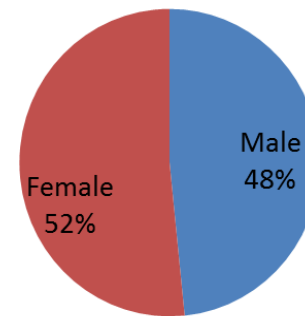
Head Start Race Categories



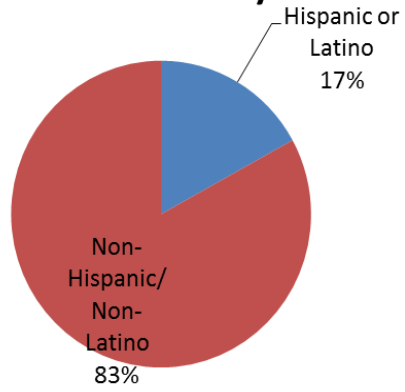
EHS Gender



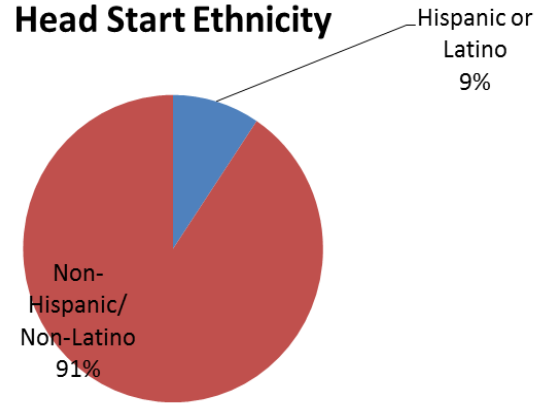
Head Start Gender



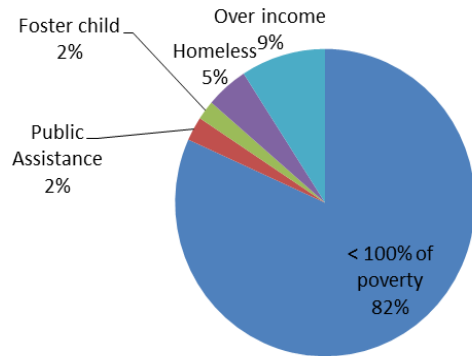
EHS Ethnicity



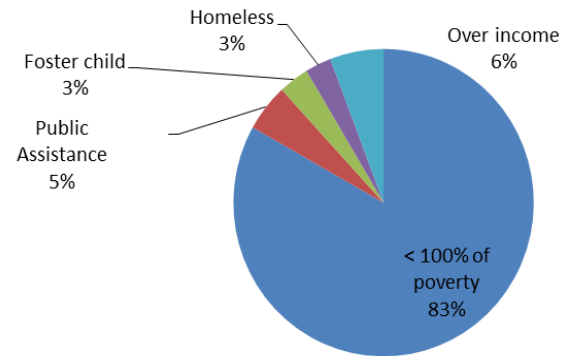
Head Start Ethnicity

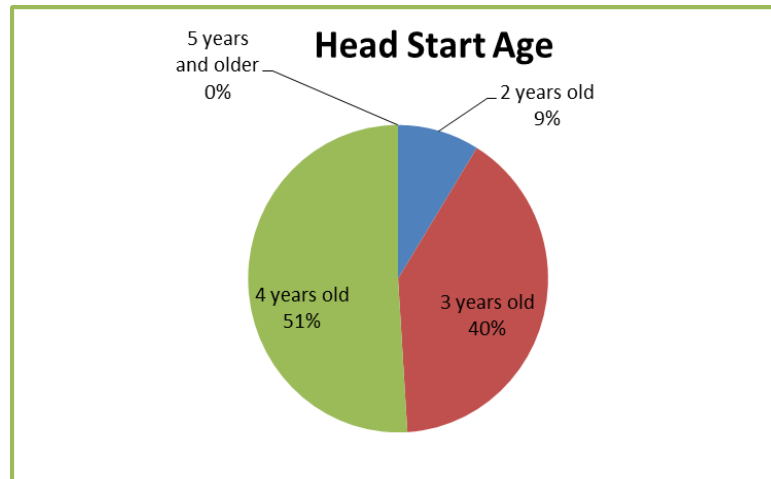
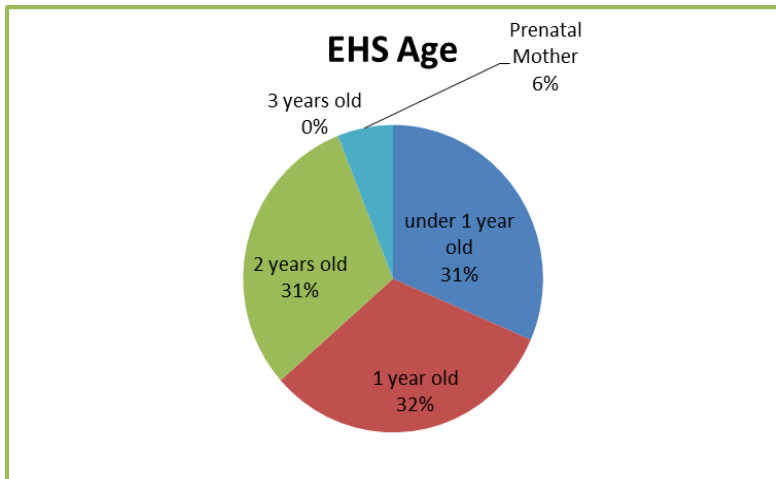


EHS Eligibility



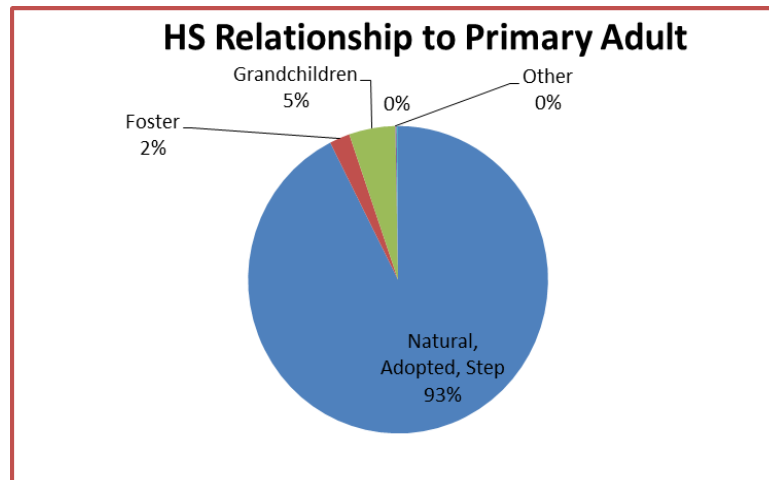
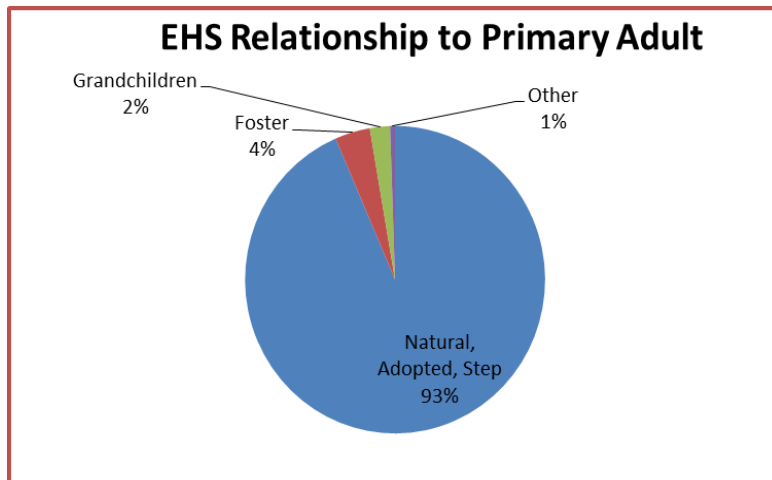
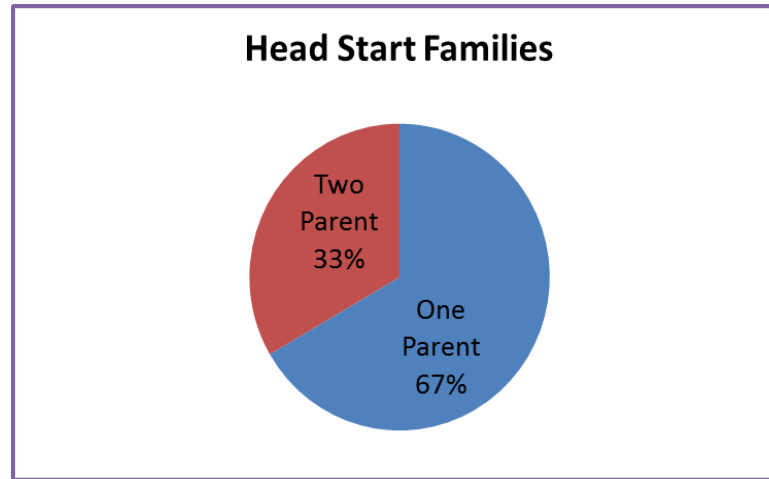
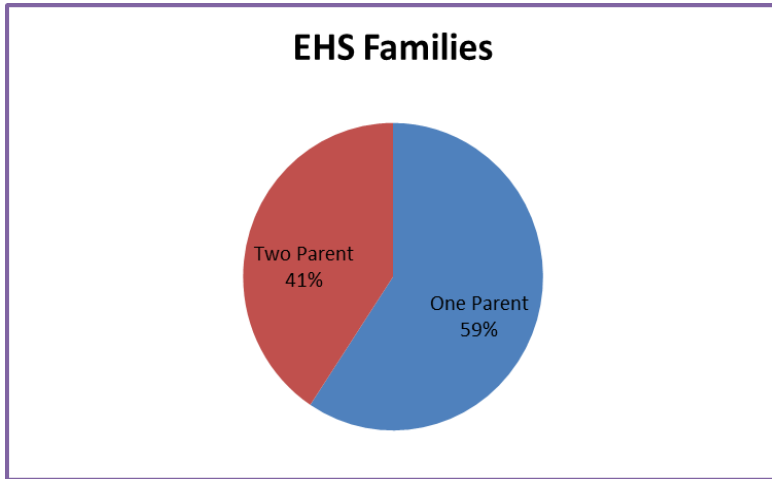
Head Start Eligibility





HEAD START AND EARLY HEAD START FAMILIES

Contrary to stereotyping many Head Start families are Two-parent families.



TOTAL FUNDS RECEIVED

CAPE Head Start and Early Head Start receives funding from the department of Health and Human services through the Office of Head Start. The non-federal share is matched through community and family donations and volunteers.

EARLY HEAD START PROGRAM		HEAD START PROGRAM	
PROGRAM YEAR: 08/01/12 - 07/31/13		PROGRAM YEAR: 08/01/12 - 07/31/13	
GRANT AWARD	\$ 954,849.00	REVENUES	\$ 4,080,222.00
NON-FEDERAL CONTRIBUTION REQUIRED	\$ 112,750.00	NON-FEDERAL CONTRIBUTION REQUIRED	\$ 1,135,916.00
EXPENDITURES		EXPENDITURES	
PERSONNEL	\$ 792,815.00	PERSONNEL	\$ 3,156,235.49
SPACE COSTS	\$ 60,000.00	SPACE COSTS	\$ 292,757.24
COMMUNICATIONS	\$ 10,000.00	COMMUNICATIONS	\$ 36,254.83
SUPPLIES	\$ 40,500.00	SUPPLIES	\$ 77,474.00
CONTRACTUAL SERVICES	\$ 12,000.00	CONTRACTUAL SERVICES	\$ 104,032.38
FOOD	\$ 1,250.00	FOOD	\$ 222,031.17
TRAVEL	\$ 9,780.00	TRAVEL	\$ 109,329.89
HEALTH SERVICES	\$ -	HEALTH SERVICES	\$ 1,000.00
EQUIPMENT	\$ -	EQUIPMENT	\$ 15,000.00
LIABILITY INSURANCE	\$ 1,500.00	LIABILITY INSURANCE	\$ 6,000.00
PARENT ACTIVITIES	\$ 2,875.00	PARENT ACTIVITIES	\$ 9,525.00
PRINTING/ADVERTISING	\$ 840.00	PRINTING/ADVERTISING	\$ 3,500.00
STAFF DEVELOPMENT	\$ 23,289.00	STAFF DEVELOPMENT	\$ 47,082.00
TOTALS	\$ 954,849.00	TOTALS	\$ 4,080,222.00
NON-FEDERAL CONTRIB	\$ 113,542.23	NON-FEDERAL CONTRIB	\$ 1,628,859.24
TRAINING & TECHNICAL ASSISTANCE	\$ 23,289.00	TRAINING & TECHNICAL ASSISTANCE	\$ 47,082.00
USDA FOOD SERVICES	\$ 332,795.32		

MEDICAL AND DENTAL EXAMS

EHS Medical	HS Medical	HS Dental
195/206	663/700	632/700

FEDERAL PROGRAM REVIEW

The program was last reviewed in October 2010, with zero non-compliance.

FINANCIAL AUDIT

The Community Action Program of Evansville yearly has an agency-wide audit. The audit for Fiscal year 2012 was completed by Comer Nowling and Associates. There were no findings.

ACCOMPLISHMENTS





In addition to running a successful Head Start and Early Head Start program. CAPE Head Start has obtained 100% accreditation for all operating centers.

PROGRAM OPTIONS

CAPE Head Start offers a variety of program options to meet the different needs of the families in the communities we serve.










Extended day- 5.5 hours 4 days a week

-  Full Day/Full Year for families working and/or going to school
-  Center and Home-based Early Head Start
-  Three and a half hour day (morning and afternoon session)
-  Gender specific classroom

FAMILY ENGAGEMENT

At CAPE Head Start and Early Head Start we believe that parents are the child's first and best teacher. We involve families in many aspects of the program to support this role. Parents are always welcome in the classroom by helping with activities or projects, attending field trips, planning classroom activities with the teachers, and sharing their culture through Family of the Week. Last year, a Family Engagement committee was established which composed of past and present parents. Parents along with staff and community members met over the course of 2012-2013 school year to target developmental needs and to discuss ways to improve parent involvement in our Head Start program. Some other activities include:

-  Monthly PTA
-  Fatherhood Program
-  Policy Council
-  Health Advisory Board
-  Education Advisory
-  Classroom volunteers
-  Grandparents Raising Grandchildren



PREPARING CHILDREN FOR SCHOOL

CAPE Head Start provides Kindergarten Round-up and other important transition information to families in early spring. In collaboration with families, teaching staff complete transition information for the kindergarten teachers. Transitioning children visit the nearest Elementary school whenever possible.

Children Transitioning to Kindergarten: 350 of Head Start enrollment (659 children)



CAPE

rt 2012-2013



INITIATIVES

Gender Specific Classroom

We have implemented a special initiative in our Head Start Program, based on research; we have implemented two gender specific classrooms, one all female the other all male.

Learning Center

The Learning Center is an intergenerational family literacy program that draws on multiple academic traditions. We utilize the learner-centered approach which enables the students to identify their own strengths and grow in a more positive direction. We engage them in meta-cognition situations and allow them to adopt a transformative style of learning. We are able to vividly incorporate learning into their personal life, which helps to make their experiences meaningful, rich and rewarding. We understand that literacy extends beyond the acquisition of reading and writing skills; therefore we employ various techniques to cater learning to the individual rather than focus on group think or the teacher-centered approach.

CAPE Head Start and Early Head Start Annual Report 2012-2013



We offer these additional following services to help enrich individual lives:

- Monthly Read-In with parents and children of Head Start.
- Math tutoring, one-to-one
- Computer training
- Beauty, Barbers and Books program
- Monthly courtesy call to new students
- Classroom book distribution to Head Start children
- Reading tutors, one-to-one

Our shared experiences with students in 2013 calculate to:

- Over 1,000 student visits receiving Learning Center services
- Over 100 new student sign-ups seeking a GED
- Over 420 Head Start families seeking GED (past and present)
- Over 50 ELL student visits receiving tutoring
- Over 36 Gifted student visits receiving tutoring
- Over 80 school aged child visits receiving tutoring
- Over 7 students who overcame obstacles and received a GED



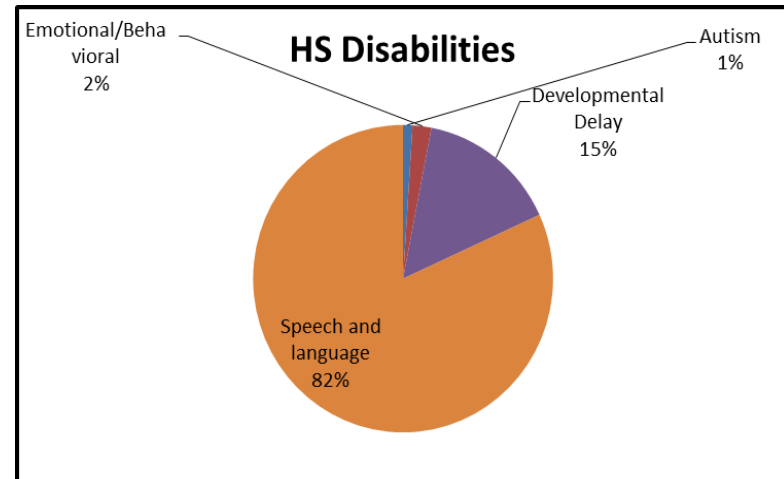
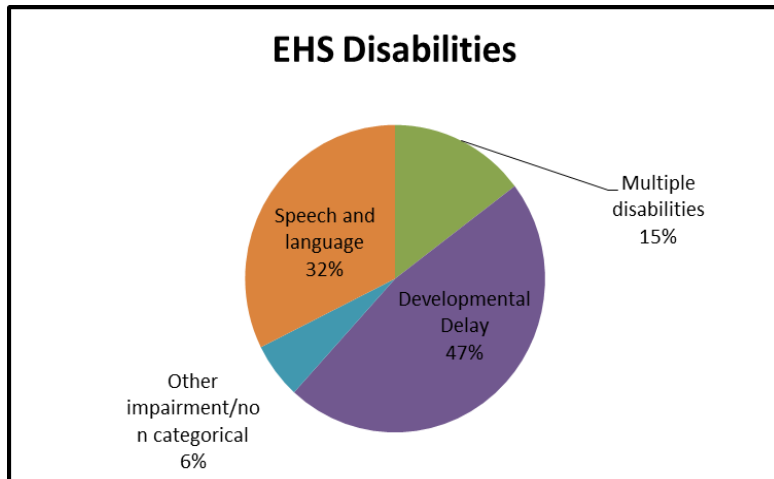
CURRICULUMS AND ASSESSMENTS USED

Creative Curriculum
Picturing America
Color me healthy
Passports
Second Steps

Brigance
Denver II
DECA/DECA-IT
I AM moving I AM learning
Creative Curriculum Assessment

CHILDREN WITH DISABILITIES SERVED

CAPE Head Start and Early Head Start served 188 children with disabilities in our classroom settings. This number far exceeds the required 10%.



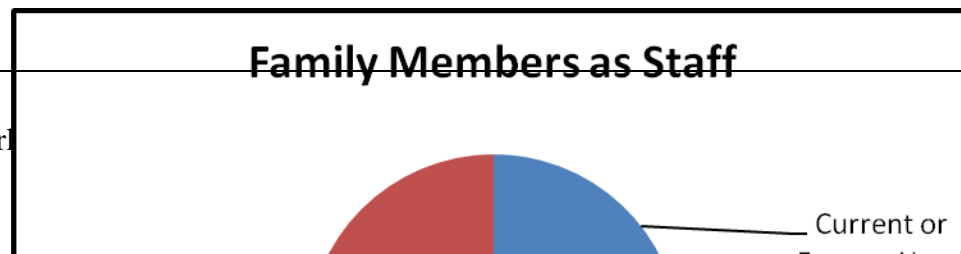
QUALITY STAFF

We strive to hire and promote quality staff. We also work hard to fund the continuing education for staff. We work in partnership with the Indiana Association for the Education of Young children through their TEACH program to ensure staff development.

Lead Teachers	Teacher Assistants	Caregivers	Caregiver Floats	Home Visitors	Local Site Managers

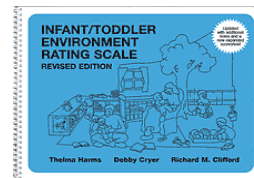
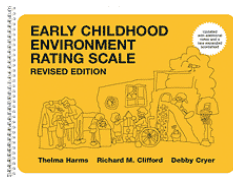
Graduate	0	1	0	0	0	2
Bachelors'	15	9	3	0	0	4
Associates	20	12	4	1	4	1
CDA	0	15	2	1	3	1
Staff without degrees or credentials	0		2	4	1	0
Enrolled in Associates	0	7	2	2	4	1
Enrolled in Bachelors'	15	5	1	0	3	0
Enrolled in Graduate	0	0	0	0	0	0

At CAPE Head Start and Early Head Start we strive to employ our parents and former parents. The following graph depicts the percentage of staff that are current and former Head Start family members.



PROGRAM IMPROVEMENT TOOLS

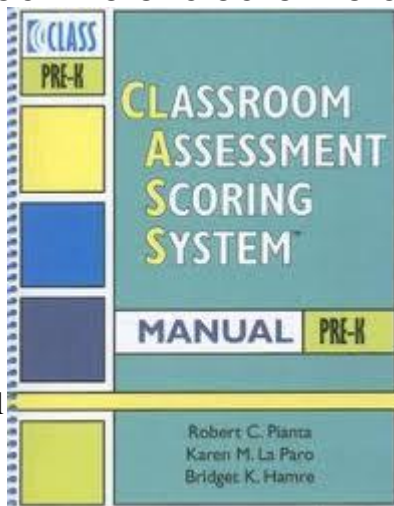
ECERS and ITERS are used twice a year to build on strengths of classrooms and teaching teams, as well as improve areas of weakness.



ELLCOs are used twice a year to improve the language and literacy areas of the classroom. The results are used to show teaching teams areas of strength and weakness.



CLASS is used by the education team to evaluate the quality of interactions in our program.



Monthly Classroom Observations are used for training, evaluations, and overall classroom improvement.

Factors contributing to child outcome results

This year, we were able to complete the report on comparing our beginning of the year data with our end of year. Consistent with previous years, we were able to identify our children's areas of strength as Social Emotional Development and Physical Health and Well Being. We also saw significant increases in Literacy. The areas of challenge are Mathematics and Science Knowledge. This is in line with the way society looks at developmental growth and also the way that children's minds are able to process various concepts.

Strengths—CAPE has concentrated training in the area of literacy seeing dramatic increases in this area for the 2012-2013 school year on children's outcomes. Data also revealed all children make gains in development while at Head Start.

Challenges— Mathematics and Science has surfaced as our program's biggest challenges. These areas cover more abstract concepts that are difficult for preschool children to understand and master (e.g. understands and describes special relationships, compares and measures, interprets relationships.)

We will continue to work in these areas by providing training in pre-service, monthly in-service, and during staff meetings. New resource books will be purchased for the teacher resource rooms at the centers. Manipulatives and new math and science items will be purchased to enhance the children's curiosity and interest in these areas.

School Readiness Data

In conjunction with staff, parents, community and local kindergarten teachers CAPE Head Start developed a School Readiness plan. It includes specific skills that the group felt was necessary for children going to kindergarten. CAPE Head Start teachers assessed each child transitioning to kindergarten. This data drives the programs plans for the next school years including materials, staff training and development, and other program changes.

Approaches to Learning

Recognizes own feelings and manages them appropriately	
Children meeting or exceeding this goal	68%
Children making gains from Fall to Spring	89%
Takes responsibility for own well being	
Children meeting or exceeding this goal	64%
Children making gains from Fall to Spring	89%
Uses thinking skills to resolve conflict	
Children meeting or exceeding this goal	36%
Children making gains from Fall to Spring	81%
Plays well with other children	
Children meeting or exceeding this goal	77%
Children making gains from Fall to Spring	90%
Shares and respects rights of others	
Children meeting or exceeding this goal	61%
Children making gains from Fall to Spring	82%

Physical and Health Development

Demonstrates basic locomotor skills	
Children meeting or exceeding this goal	89%
Children making gains from Fall to Spring	82%
Shows balance while moving	
Children meeting or exceeding this goal	71%
Children making gains from Fall to Spring	100%
Climbs up and down	

Children meeting or exceeding this goal	71%
Children making gains from Fall to Spring	90%
Pedals and steers a tricycle	
Children meeting or exceeding this goal	58%
Children making gains from Fall to Spring	72%
Demonstrates kicking, throwing and catching skills	
Children meeting or exceeding this goal	57%
Children making gains from Fall to Spring	92%

Literacy

Demonstrates understanding of print concepts	
Children meeting or exceeding this goal	25%
Children making gains from Fall to Spring	78%
Demonstrates knowledge of the alphabet	
Children meeting or exceeding this goal	54%
Children making gains from Fall to Spring	79%

Literacy-Language Development

Expresses self using expanded words and sentences	
Children meeting or exceeding this goal	35%
Children making gains from Fall to Spring	74%
Actively participates in conversations	
Children meeting or exceeding this goal	43%
Children making gains from Fall to Spring	87%

Literacy- Writing Development

Coordinates eye-hand movement	
Children meeting or exceeding this goal	93%
Children making gains from Fall to Spring	99%
Uses tools for writing and drawing	
Children meeting or exceeding this goal	79%
Children making gains from Fall to Spring	87%
Understands the purpose of writing	
Children meeting or exceeding this goal	32%
Children making gains from Fall to Spring	71%
Writes letters and words	
Children meeting or exceeding this goal	39%
Children making gains from Fall to Spring	79%

Cognition and General Knowledge

Classifies objects	
Children meeting or exceeding this goal	50%
Children making gains from Fall to Spring	82%
Compares/measures	
Children meeting or exceeding this goal	50%
Children making gains from Fall to Spring	83%
Arranges objects in a series	

Children meeting or exceeding this goal	54%
Children making gains from Fall to Spring	76%
Uses numbers and counting	
Children meeting or exceeding this goal	72%
Children making gains from Fall to Spring	72%
Recognizes patterns and can repeat them	
Children meeting or exceeding this goal	54%
Children making gains from Fall to Spring	73%