Community Action Program of Evansville and Vanderburgh County, Inc. and Subsidiary

**Consolidated Financial Statements** For the Years Ended December 31, 2014 and 2013 (With Single Audit Section)



Certified Public Accountants

# COMMUNITY ACTION PROGRAM OF EVANSVILLE AND VANDERBURGH COUNTY, INC. AND SUBSIDIARY FINANCIAL STATEMENTS

#### CONTENTS

INDEPENDENT AUDITOR'S REPORT	1
FINANCIAL STATEMENTS	
CONSOLIDATED STATEMENTS OF FINANCIAL POSITION	.3
CONSOLIDATED STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS	.5
CONSOLIDATED STATEMENTS OF FUNCTIONAL EXPENSES	.7
CONSOLIDATED STATEMENTS OF CASH FLOWS	11
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS	12
SUPPLEMENTARY INFORMATION	
INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTARY INFORMATION	25
CONSOLIDATING STATEMENTS OF FINANCIAL POSITION	26
CONSOLIDATING STATEMENTS OF ACTIVITIES	28
CONSOLIDATING STATEMENTS OF CASH FLOWS	30
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS	32
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARD	34
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS	35
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	36
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133	38
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	40



# INDUSTRY ESTABLISHED | FOCUSED ON QUALITY

#### **Independent Auditor's Report**

Board of Directors Community Action Program of Evansville and Vanderburgh County, Inc. and Subsidiary Evansville, Indiana

#### Report on the Financial Statements

We have audited the accompanying consolidated financial statements of Community Action Program of Evansville and Vanderburgh County, Inc. (a nonprofit organization) and CAPE Place, LLC (Subsidiary), which comprise the consolidated statements of financial position as of December 31, 2014 and 2013, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the consolidated financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Community Action Program of Evansville and Vanderburgh County, Inc. and Subsidiary as of December 31, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by *U. S. Office of Management and Budget Circular A-133*, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audits of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated July 08, 2015, on our consideration of Community Action Program of Evansville and Vanderburgh County, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Community Action Program of Evansville and Vanderburgh County, Inc.'s internal control over financial reporting and compliance.

Comer, Nowling And Associates, P.C.

Comer, Nowling And Associates, P.C. Indianapolis, Indiana July 08, 2015

# COMMUNITY ACTION PROGRAM OF EVANSVILLE AND VANDERBURGH COUNTY, INC. AND SUBSIDIARY CONSOLIDATED STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2014 AND 2013

#### **ASSETS**

		2014	
	**	Temporarily	
Current assets	Unrestricted	Restricted	Total
Cash	\$ 270,392	\$ 82,174	\$ 352,566
Certificates of deposit	113,343	-	113,343
Grants receivable	1,074,263	-	1,074,263
Accounts receivable	241,955	-	241,955
Due from Southern Indiana Housing Corp.	3,200	-	3,200
Due from Brumfield Place, L.P. Prepaid expenses	83,304 225,984	-	83,304 225,984
Frepaid expenses			
Total current assets	2,012,441	82,174	2,094,615
Property and equipment			
Land	316,026	-	316,026
Vehicles and equipment	1,329,717	-	1,329,717
Buildings and improvements	5,010,876		5,010,876
	6,656,619	-	6,656,619
Less accumulated depreciation	(1,822,816)		(1,822,816)
Total property and equipment, net	4,833,803		4,833,803
Other assets			
Development fees receivable	156,185	-	156,185
Notes receivable - Brumfield Place, L.P.	425,000	-	425,000
Notes receivable - Paradise Estates Apartments	847,470	-	847,470
Capitalized costs, net	84,092		84,092
Total other assets	1,512,747	-	1,512,747
Total assets	\$ 8,358,991	\$ 82,174	\$ 8,441,165
LIABILIT	IES AND NET ASS	SETS	
Current liabilities			
Accounts payable	\$ 139,865	\$ -	\$ 139,865
Accrued payroll and payroll expenses	615,308	-	615,308
Deferred revenue	27,408	-	27,408
Current maturities of long-term debt	17,965		17,965
Total current liabilities	800,546		800,546
Long-term liabilities			
Notes payable	4,811,297	-	4,811,297
Total long-term liabilities	4,811,297		4,811,297
Total liabilities	5,611,843	-	5,611,843
Net assets - unrestricted	2,747,148	82,174	2,829,322
Total liabilities and net assets	\$ 8,358,991	\$ 82,174	\$ 8,441,165

~	Λ	1	-
,		•	-

Temporarily									
U	nrestricted	Restrict	-	Total					
\$	357,471	\$	_	\$	357,471				
	113,343		-		113,343				
	643,892		-		643,892				
	173,977		-		173,977				
	3,200		-		3,200				
	83,304		_		83,304				
	135,277				135,277				
	1,510,464				1,510,464				
	309,826		_		309,826				
	1,329,717		-		1,329,717				
	5,087,452				5,087,452				
	6,726,995		-		6,726,995				
	(1,613,891)	-		***************************************	(1,613,891)				
	5,113,104				5,113,104				
	156,185		_		156,185				
	425,000		_		425,000				
	847,470		_	847,470					
	115,626				115,626				
	1,544,281				1,544,281				
\$	8,167,849	\$		\$	8,167,849				
\$	127,808	\$	-	\$	127,808				
	549,381		-		549,381				
	165,105		-		165,105				
	16,743		-		16,743				
	859,037	****	-		859,037				
	5,076,222		-	***********	5,076,222				
	5,076,222		-		5,076,222				
	5,935,259		-		5,935,259				
	2,232,590			***************************************	2,232,590				
\$	8,167,849	\$	-	\$	8,167,849				

# COMMUNITY ACTION PROGRAM OF EVANSVILLE AND VANDERBURGH COUNTY, INC. AND SUBSIDIARY CONSOLIDATED STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

				2014	
	U	nrestricted		nporarily estricted	 Total
Support and revenue	-				 
Grant revenue	\$	9,265,003	\$	82,174	\$ 9,347,177
Donations		38,552		_	38,552
Program revenue		-		-	_
Rent income		140,726		_	140,726
Other		36,206		-	36,206
Interest		7		-	7
Section 1602 forgiveness		248,409		_	248,409
Gain on sale of property and equipment		4,831		-	4,831
In-kind contributions		737,700	***************************************	-	 737,700
Total support and revenue		10,471,434	<del></del>	82,174	 10,553,608
Functional expenses					
Childhood education		5,647,139		_	5,647,139
Child care		190,390		_	190,390
Nutrition		380,582		_	380,582
Senior volunteer		206,359		_	206,359
Utility assistance		2,084,149		_	2,084,149
Housing assistance		115,997		-	115,997
Home weatherization assistance		508,216		_	508,216
Emergency family service		8,169		-	8,169
Management and general		563,771		_	563,771
Subsidiary		252,104		-	252,104
Total functional expenses		9,956,876		-	 9,956,876
Increase (decrease) in net assets		514,558		82,174	596,732
Net assets at beginning of year		2,232,590		-	 2,232,590
Net assets at end of year	\$	2,747,148	\$	82,174	\$ 2,829,322

Temporarily									
U	nrestricted	Restr	•	Total					
\$	9,844,303	\$	-	\$	9,844,303				
	69,325		-		69,325				
	54,223		-		54,223				
	145,358		-		145,358				
	13,319		-		13,319				
	1,395		-		1,395				
	248,409		-		248,409				
	52,301		-		52,301				
	803,207		<u> </u>		803,207				
	11,231,840				11,231,840				
	5,557,437		-		5,557,437				
	418,572		-		418,572				
	296,339		-		296,339				
	191,443		-		191,443				
	2,744,311		-		2,744,311				
	204,495		-		204,495				
	917,011		-		917,011				
	8,169		=		8,169				
	537,011		-		537,011				
	286,436		_		286,436				
	11,161,224	-	-		11,161,224				
	70,616		-		70,616				
	2,161,974	<del></del>	-		2,161,974				
\$	2,232,590	\$	_	\$	2,232,590				

# COMMUNITY ACTION PROGRAM OF EVANSVILLE AND VANDERBURGH COUNTY, INC. AND SUBSIDIARY CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2014

	Childhood			Senior	Utility
	Education	Child Care	Nutrition	Volunteer	Assistance
OPERATING EXPENSES					
Personnel costs	\$ 3,936,028	\$ 164,273	\$ -	\$ 31,708	\$ 236,982
Space costs	414,216	9,190	_	· -	27,681
Communications	50,977	_	_	_	7,652
Contractural services	95,642	1,018	_	_	15,014
Materials and supplies	78,660	14,176	-	<u>-</u>	47,402
Travel and training	64,540	· -	-	1,304	3,016
Equipment purchases and maintenance	7,866	_	_	-	, <u>-</u>
Customer assistance	153,424	-	380,582	144,947	1,745,307
Other	150,790	1,733	-	_	1,095
Partnership	-	_	_	-	· -
Property and equipment	990	_	-	-	_
In-kind expenses	709,300	•		28,400	-
Total operating expenses by function					
prior to GAAP adjustment	5,662,433	190,390	380,582	206,359	2,084,149
Debt service	(15,294)				
Total operating expenses					
after GAAP adjustment	\$ 5,647,139	\$ 190,390	\$ 380,582	\$ 206,359	\$ 2,084,149

		Home	Em	ergency					
Housing	Wea	therization	amily	Ma	nagement			2014	
Assistance	A	ssistance	Se	ervices	and	l General	Sı	ıbsidiary	Totals
***************************************									
\$ 113,705	\$	218,457	\$	-	\$	254,233	\$	-	\$ 4,955,386
6,899		18,977		_		169,426		-	646,389
2,390		5,705		-		11,126		_	77,850
3,396		6,443		-		35,047		_	156,560
6,043		17,049		-		39,084		_	202,414
16,145		5,595		_		12,128		_	102,728
-		_		_		_		_	7,866
3,000		236,393		8,169		18,955		-	2,690,777
(35,581)		26,875		_		23,772		_	168,684
		· <u>-</u>		-		_		252,104	252,104
-		(27,278)		_		_		_	(26,288)
_		-		_		_		_	737,700
	***************************************								 
115,997		508,216		8,169		563,771		252,104	9,972,170
		ŕ		,		•		,	, ,
									(15.204)
								-	 (15,294)
				-					
\$ 115,997	\$	508,216	\$	8,169	\$	563,771	\$_	252,104	\$ 9,956,876

# COMMUNITY ACTION PROGRAM OF EVANSVILLE AND VANDERBURGH COUNTY, INC. AND SUBSIDIARY CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2013

	Childhood Education	Child Care	Nutrition	Senior Volunteer	Utility Assistance
OPERATING EXPENSES					
Personnel costs	\$ 3,736,247	\$ 351,164	\$ -	\$ 32,407	\$ 286,630
Space costs	423,103	7,711	-	-	29,871
Communications	46,334	-	-	-	9,406
Contractural services	65,339	39,226	-	-	14,934
Supplies	65,249	219	-	295	14,360
Travel and training	95,338	-	-	1,015	4,395
Equipment	-	-	-	-	-
Customer assistance	244,192	18,916	296,339	132,357	2,383,954
Other	125,453	1,336		-	761
Renovations	-	-	-	-	-
Partnership	-	-	-	_	-
In-kind expenses	771,638			25,369	_
Total operating expenses by function					
prior to GAAP adjustment	5,572,893	418,572	296,339	191,443	2,744,311
Capital expenditures and debt service	(15,456)		-		
Total operating expenses					
after GAAP adjustment	\$ 5,557,437	\$ 418,572	\$ 296,339	\$ 191,443	\$ 2,744,311

	Ho	ome	Eme	ergency						
Housing	Weathe	erization	Fa	mily	Ma	nagement				2013
Assistance	Assis	stance	Se	rvices	and	d General	Sub	sidiary		Totals
\$ 128,712	\$ 2	257,400	\$	_	\$	297,197	\$	-	\$	5,089,757
11,466		24,568		_		156,716		-		653,435
838		6,818		-		11,976		-		75,372
9,646		12,914		-		28,025		-		170,084
7,441		23,575		_		35,064		-		146,203
17,926		5,564		_		5,081		_		129,319
-		12,600		_		, -		_		12,600
5,723	4	14,256		8,169		2,653		_		3,506,559
5,842		30,041		_		299		_		163,732
16,901		41,875		•		_		••		158,776
, -		_		_		-	2	286,436		286,436
-		_		_		_				797,007
										,
204,495	9	29,611		8,169		537,011	2	286,436		11,189,280
,		,		0,205		007,011	-	300, 130		11,105,200
		<i>(</i>								
		(12,600)				-		-		(28,056)
\$ 204,495	\$ 9	17,011	\$	8,169	\$	537,011	\$ 2	286,436	_\$_	11,161,224

# COMMUNITY ACTION PROGRAM OF EVANSVILLE AND VANDERBURGH COUNTY, INC. AND SUBSIDIARY CONSOLIDATED STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

CASH FLOWS FROM OPERATING ACTIVITIES:	<u>2014</u>		<u>2013</u>
Change in net assets	\$ 596,732	\$	70,616
Adjustments to reconcile increase (decrease) in net assets to net cash			
provided by (used in) operating activities:			
Depreciation	220,035		229,696
Amortization	31,534		31,534
Gain on sale of property and equipment	(4,831)		(52,301)
Contributions of fixed assets	-		(6,200)
Section 1602 loan forgiveness	(248,409)		(248,409)
Increase (decrease) in cash from changes in:			
Grants receivable	(430,371)		29,881
Accounts receivable	(67,978)		(16,731)
Prepaid expenses	(90,707)		72,208
Accounts payable	12,057		3,365
Accrued payroll and related expenses	65,927		26,032
Deferred revenue	 (137,697)		13,064
Net cash provided by (used in)			
operating activites	(53,708)	<del></del>	152,755
CASH FLOWS FROM INVESTING ACTIVITIES:			
Purchase of certificates of deposit	_		2,657
Proceeds from sale of property and equipment	64,097		88,145
Purchases of property and equipment	 		(64,819)
Net cash provided by (used in)			
investing activities	 64,097		25,983
CASH FLOWS FROM FINANCING ACTIVITIES:			
Loan and note proceeds	-		70,707
Repayment of notes payable	 (15,294)		(85,261)
Net cash provided by (used in)			
financing activities	 (15,294)		(14,554)
NET INCREASE (DECREASE) IN CASH	 (4,905)		164,184
CASH, BEGINNING OF YEAR	357,471		193,287
CASH, END OF YEAR	\$ 352,566	\$	357,471
Supplemental Disclosures of Cash Flow Information			
Cash paid during the year for interest	\$ 66,094	\$	68,992

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### PRINCIPLES OF CONSOLIDATION

The consolidated financial statements include the accounts of Community Action Program of Evansville and Vanderburgh County, Inc.(the "Organization"), and its wholly-owned subsidiary, CAPE Place, LLC (the "Subsidiary"). In accordance with the FASB Accounting Standards Codification topic "Consolidation of Not-for-profit entities", consolidation is required for the aforementioned entities and all material intercompany transactions have been eliminated in the consolidation.

#### NATURE OF OPERATIONS

Community Action Program of Evansville and Vanderburgh County, Inc. (CAPE or the Organization) was incorporated and commenced operations as a not-for-profit Organization in 1965, under the laws of the State of Indiana. The Organization was formed to develop and provide resources for the purpose of assisting low-income individuals in the City of Evansville and Vanderburgh County, Indiana through a variety of programs, including Head Start, Energy Assistance, Section 8, Weatherization, Foster Grandparents, Owner Occupied Rehabilitation Programs, Food Banks and Individual Development Accounts. The Organization is primarily supported through federal and state government grants.

CAPE Place, LLC was formed to further the charitable purposes of Community Action Program of Evansville through development, ownership, and operation of a 28-unit affordable housing rental project on certain real estate located in Princeton, Indiana, to be known as CAPE Place.

Income or losses from business activity performed by CAPE Place, LLC and Community Action Program of Evansville and Vanderburgh County, Inc. are reflected as increases and decreases in the net assets of the Subsidiary in the consolidated statement of financial position. In addition, income or losses from Subsidiary activity is presented in the consolidated statement of activities.

#### **BASIS OF PRESENTATION**

The financial statements of the Organization and Subsidiary have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

#### REVENUE RECOGNITION

The Organization receives grants from the State of Indiana (State) and the federal government to carry out certain program activities. The grants are received under contracts which require the Organization to submit to the State appropriate records of services provided to eligible individuals. Revenues under the contracts are recognized as the services are provided. The Subsidiary recognizes revenue as it is earned and billed.

# NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### PROPERTY AND EQUIPMENT

The Organization and Subsidiary follow the practice of capitalizing all expenditures in excess of \$5,000 for property and equipment at cost; the fair value of donated fixed assets is similarly capitalized. Depreciation is provided using the straight-line method over estimated useful lives of three to forty years. The following is a summary of the lives for each class of asset:

Buildings	40 years
Leasehold improvements	15 years
Equipment	3-10 years
Vehicles	5 years

When property is sold, retired or otherwise disposed of, the related cost and accumulated depreciation are eliminated from the accounts and any resulting gain or loss is credited or charged to income. Expenditures for maintenance and repairs are expensed when incurred.

The Organization's total depreciation expense for the years ended December 31, 2014 and 2013, was \$105,033 and \$114,694, respectively. The Subsidiary's depreciation expense was \$115,002 and \$115,002, respectively for the years ended December 31, 2014 and 2013.

#### **INCOME TAX STATUS**

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an Organization that is not a private foundation under Section 509(a)(2).

In addition, since the subsidiary LLC is wholly owned by the Organization, there is only a single member. Per Internal Revenue Service Code, the LLC is considered to be a "disregarded entity" for tax purposes, meaning that all revenues and expense of the LLC are reported as part of the Organization's annual tax return. No income tax return is required to be prepared for the solemember LLC.

#### FINANCIAL STATEMENT PRESENTATION

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board (FASB) for *Financial Statements of Not-for-Profit Organizations*. Per these Standards the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

# NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### FINANCIAL STATEMENT PRESENTATION (continued)

A description of the unrestricted, temporarily and permanently restricted net asset classes follows:

*Unrestricted net assets* represent the portion of net assets of the Organization that is neither permanently restricted nor temporarily restricted by donor-imposed stipulations. Unrestricted net assets include expendable funds available for the support of the Organization.

Temporarily restricted net assets represent contributions and other inflows of assets whose use by the Organization is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Organization pursuant to those stipulations.

Temporarily restricted net assets also include, pursuant to Indiana law, cumulative appreciation and reinvested gains on permanently restricted net assets, which has not been appropriated by the Board of Directors.

Permanently restricted net assets represent contributions and other inflows of assets whose use by Organization is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Organization.

The Organization did not have permanently restricted net assets as of December 31, 2014 and 2013.

#### **USE OF ESTIMATES**

The preparation of accrual basis financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

#### **CONTRIBUTIONS**

The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions. If a restriction is fulfilled in the same time period in which the contribution is received, the Organization reports the support as unrestricted.

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### CONTRIBUTED SERVICES

Contributions of services are recognized as revenue at their estimated fair value only when the services received create or enhance non-financial assets or require specialized skills possessed by the individuals providing the service and the service would typically need to be purchased if not donated.

#### TAX BENEFITS

The Organization and Subsidiary recognize a tax benefit only if it is more likely than not the tax position would be sustained in a tax examination, with a tax examination being presumed to occur. The amount recognized will be the largest amount of tax benefit that is greater than 50% likely of being realized on examination. For tax positions not meeting the more-likely-than-not test, no tax benefit will be recorded. With few exceptions, the Organization and Subsidiary are no longer subject to examination by taxing authorities for the years before 2011.

#### **ALLOCATION OF COSTS**

The Organization allocates joint costs to benefiting programs using various allocation methods, depending on the type of joint cost being allocated. Joint costs are those costs incurred for the common benefit of all agency programs, which cannot be readily identified with a final cost objective. The Organization's cost allocation methods are as follows:

#### Administrative Personnel

Agency administrative and financial personnel (Executive Director, Director of Administration, accounting personnel, etc.) record the time they spend working on specific programs on their time sheets. The time specifically identifiable to a particular program is charged to that program.

#### Administrative Non-personnel Costs

Administrative non-personnel costs (including administrative space costs, utilities, telephone, supplies, travel, etc.) are allocated based on actual administrative time spent in each program.

#### Occupancy Costs

Occupancy costs (maintenance costs, utilities, insurance, rent, repair costs, etc.) are allocated based on the number of square feet of space each program occupies.

#### GRANTS RECEIVABLE AND ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS

The grants receivable represent amounts the Organization has filed claims for the years ended and were awaiting payment. A substantial majority of receivables are due from government sources. The amount deemed uncollectible is zero. Therefore, no bad debt allowance is considered necessary.

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **ACCOUNTS RECEIVABLE**

The accounts receivable represent amounts due for child care services. The Organization considers accounts receivable to be fully collectible and, accordingly, no allowance for doubtful accounts is considered necessary. The past due accounts are reviewed and written off every year in the month of July. The direct write-off method was not determined to have a material impact on the financial statements.

#### **CASH EQUIVALENTS**

The Organization considers all highly liquid investments, except for those held for long-term investment, with maturities of three months or less when purchased to be cash equivalents.

#### IN-KIND CONTRIBUTIONS

In addition to receiving cash contributions, the Organization receives in-kind contributions from various donors. It is the policy of the Organization to record the estimated fair market value of certain in-kind donations as an expense in its financial statements, and similarly increase revenue and other support by a like amount. For the years ended December 31, 2014 and 2013, this adjustment amounted to approximately \$737,700 and \$803,207, respectively.

The Organization has recorded in-kind contributions for professional services on the Consolidated Statement of Activities as required per the FASB Accounting Standards Codification for *Accounting for Contributions Received and Contributions Made*. This standard requires that only contributions of services received that create or enhance non-financial assets or require specialized skill and would typically need to be purchased if not provided by donation be recorded. The requirements of the FASB standard are different from the in-kind requirements of the Organization's grant funding sources.

Of the \$737,700 and \$803,207 of in-kind contributions and related expenses recorded in the Organization's Statement of Activities for the years ended December 31, 2014 and 2013, contributed services meeting the requirements of the aforementioned standard are \$373,217 and \$444,893, respectively, related to Head Start. During 2014 and 2013, the Organization also received other in-kind contributions totaling \$675,972 and \$338,750, respectively, related to its Head Start and Foster Grandparent programs, which includes services from non-professional volunteers which are not recorded in the Consolidated Statements of Activities.

During 2014 and 2013, the Organization also received in-kind donations including food, supplies, and space for its Head Start program totaling \$364,483 and \$352,114, respectively.

# NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

# **IN-KIND CONTRIBUTIONS (continued)**

The table below details the in-kind contributions for the years ended December 31, 2014 and 2013:

	<u>2014</u>		<u>2013</u>
Head Start/Foster Grandparent in-kind			
Professional services	\$ 373,217	\$	444,893
Donated property	-0-		6,200
Supplies/food/space in-kind	 364,483		352,114
Total in-kind reported in financial			
statements	737,700		803,207
Head Start volunteer services	675,495		327,928
Foster Grandparents volunteer	 477		10,822
Total in-kind for all programs	\$ 1,413,672	<u>\$</u>	<u>1,141,957</u>

#### NOTE 2 - CASH

Cash consisted of the following as of December 31, 2014 and 2013:

	<u>2014</u>	<u>2013</u>
Checking - Parent	\$ 299,163	\$ 322,646
Checking - Subsidiary	53,003	34,425
Petty Cash	 400	 400
Total Cash	\$ 352,566	\$ 357,471

#### **NOTE 3 – GRANTS RECEIVABLE**

The grants receivable consists primarily of amounts due from federal and state agencies. The grants receivable from the various funding sources as of December 31, 2014 and 2013 consisted of:

		<u>2014</u>	<u>2013</u>
Federal Programs (Direct and pass-through)	\$	1,074,263	\$ 636,949
State and Local Programs		_0_	 6,943
Total	<u>\$</u>	1,074,263	\$ 643,892

# NOTE 4 – ACCOUNTING FOR THE IMPAIRMENT OR DISPOSAL OF LONG-LIVED ASSETS

As required per the FASB Accounting Standards Codification for Accounting for the Impairment or Disposal of Long-Lived Assets, long-lived assets and certain identifiable intangibles held and used by an entity be reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. This standard has not materially affected the Organization's net change in unrestricted net assets, statement of financial position or statement of cash flows.

#### NOTE 5 - DUE FROM AFFILIATES

During the year ended December 31, 2003, the Organization advanced funds to Southern Indiana Housing Corporation, an Indiana corporation, for start-up monies related to the design and construction of a low-income senior housing project in Southern Indiana. The funds are repayable to the Organization at the end of the project. As of December 31, 2014 and 2013, the balance due from Southern Indiana Housing Corporation was \$3,200 for both years.

During the year ended December 31, 2003, the Organization advanced funds to Brumfield Place, L.P., an Indiana limited partnership, for the operation of a 24 unit low-income housing project in Princeton, Indiana, of which the Organization is the development sponsor. The funds will be repaid from the final payment of the syndicators. As of December 31, 2014 and 2013, the balance due from Brumfield Place, L.P. was \$83,304, for both years.

#### NOTE 6 - EMPLOYEE BENEFITS

The Organization has a 401(k) plan. The Organization provides contributions up to a maximum amount of 1% of employee compensation. Contributions to the plan are made for all permanent employees starting from the date of employment. Employee benefit expense under this plan was approximately \$39,819 and \$41,063 for the years ended December 31, 2014 and 2013, respectively.

#### NOTE 7 – DEVELOPMENT FEES RECEIVABLE

On March 15, 2002, the Organization, under the signature of its affiliate, CAPE Development Corporation, entered into a Limited Partnership agreement (Brumfield Place, L.P.) with the U.S.A. Institutional Tax Credit Fund XXVIII, L.P., a Delaware limited partnership, to develop and maintain a 24 unit low-income housing project in Princeton, Indiana. Upon completion of project construction, CAPE was scheduled to receive development fees for its time and effort in

#### NOTE 7 – DEVELOPMENT FEES RECEIVABLE (continued)

the project's development. Payments are to be made on a yearly basis as funds permit. The balance due was \$156,185 as of December 31, 2014 and 2013.

In 2010, the Organization entered into an Agreement with its subsidiary, CAPE Place, LLC to develop and maintain a 28 unit low-income housing project in Princeton, Indiana. Under the agreement, CAPE is scheduled to receive development fees for its time and effort in the project's development. Payments are to be made based on meeting specific milestones described in the agreement. As of December 31, 2014 and 2013, the balance due was \$251,046 and \$292,500, respectively.

#### NOTE 8 – NOTES RECEIVABLE

The Organization has entered into a real estate mortgage agreement with Brumfield Place, L.P., an Indiana limited partnership, dated March 15, 2002 in the principal amount of \$200,000. The mortgage matures on December 21, 2018 and is payable in full at maturity along with any accrued interest. The note bears interest at a rate of 0.0% per annum. As of December 31, 2014 and 2013, the mortgage balance remained at \$200,000.

The Organization has entered into a real estate mortgage agreement with Brumfield Place, L.P.; an Indiana limited partnership, dated March 15, 2002 in the principal amount of \$225,000. The mortgage matures on December 21, 2018 and is payable in full at maturity along with any accrued interest. The note bears interest at a rate of 0.0% per annum. As of December 31, 2014 and 2013, the mortgage balance remained at \$225,000.

The Organization under the signature of its affiliate, Southern Indiana Housing Corporation, has entered into a forgivable note receivable agreement with Paradise Estates Apartments, an Indiana not-for-profit, in the principal amount of \$633,300. The note matures on March 2045 and is forgiven if the apartments are used for affordable housing. The note bears interest at a rate of 0.0% per annum. As of December 31, 2014 and 2013, the note balance remained at and \$633,300.

The Organization under the signature of its affiliate, Southern Indiana Housing Corporation, has entered into a forgivable note receivable agreement with Paradise Estates Apartments, an Indiana not-for-profit, in the principal amount of \$150,000. The note matures on March 2020 and is forgiven if the apartments are used for affordable housing. The note bears interest at a rate of 0.0% per annum. As of December 31, 2014 and 2013 the note balance remained at \$150,000.

#### **NOTE 8 – NOTES RECEIVABLE (continued)**

The Organization under the signature of its affiliate, Southern Indiana Housing Corporation, has entered into a forgivable note receivable agreement with Paradise Estates Apartments, an Indiana not-for-profit, in the principal amount of \$64,170. The note matures on March 2020 and is forgiven if the apartments are used for affordable housing. The note bears interest at a rate of 0.0% per annum. As of December 31, 2014 and 2013 the note balance remained at \$64,170.

#### **NOTE 9 – OPERATING LEASES**

The Organization leases various facilities for operation of its programs. Rent expense for the years ended December 31, 2014 and 2013 was \$176,479 and \$196,938, respectively. Future minimum lease payments on leases having non-cancelable terms beyond December 31, 2014 are as follows:

Year	<u>Amount</u>
2015	\$ 163,625
2016	122,441
2017	115,577
2018	114,953
2019	114,953
Thereafter	296,960
	\$ 928,509

#### NOTE 10 - LONG-TERM DEBT

In December of 2002, the Organization assumed a promissory note with Fifth Third Bank originally dated December 2, 1996 and used by Evansville Community Services, Inc., an affiliate of the Organization, for the purchase of a commercial building. In December 2002, the Organization also assumed the title of the building. The original note was for the principal amount of \$765,000, matures in October 17, 2016 and is secured by real estate. The loan is payable in monthly installments of \$5,629 including principal and interest. The Organization assumed the remaining balance on the note of \$715,666 as of December 17, 2002. The remaining balance on the note as of December 31, 2014 and 2013 was \$639,028 and \$648,755 respectively.

During 2008 the Organization obtained a loan from Evansville Community Bank dated February 1, 2008 which was used to pay off a previous loan with Fifth Third. The principal amount of the loan was \$87,659 and was payable in monthly installments of \$772 including principal and interest. The interest rate was 7.04% and the note, which was secured by real estate, Bank

#### **NOTE 10 – LONG-TERM DEBT (continued)**

matured on February 1, 2013. The remaining balance on the note as of December 31, 2013 was \$69,498. During 2013 the Organization refinanced the loan with Evansville Community Bank with a loan dated October 2, 2013, which is secured by the same real estate as the previous loan, with a principal amount of \$70,707 and a maturity date of October 2, 2018. The loan has an interest rate fixed at 4.02% and is payable in monthly installments of \$526, including principal and interest. The remaining balance on the note as of December 31, 2014 was \$65,954.

The Organization has entered into a loan agreement with the United States Department of Agriculture, Rural Housing Service, dated February 26, 2004 in the principal amount of \$140,000 for the purpose of partially funding the construction of a new Head Start facility in Princeton, Indiana. The loan is payable in monthly installments of \$636 beginning March 26, 2005 which includes interest of 4.5% per annum with a maturity date of February 26, 2045. The remaining balance on the note as of December 31, 2014 and 2013 was \$123,530 and \$125,554, respectively.

The future maturities of long-term debt are as follows for the years ended December 31,:

<u>Year</u>		<u>Amount</u>
2015	\$	17,965
2016		633,258
2017		6,127
2018		56,767
2019		2,361
Thereafter		112,734
	<u>\$</u>	829,212

Interest expense amounted to \$66,094 and \$68,992 for the years ended December 31, 2014 and 2013, respectively.

#### NOTE 11 - BRUMFIELD PLACE L.P. AND PARADISE ESTATES APARTMENTS

Brumfield Place L.P. (the "Project") was organized as a limited partnership in March 2002 to construct, own and operate a 24-unit apartment complex in Princeton, Indiana. Each building in the project has qualified and been allocated low-income housing tax credits pursuant to Internal Revenue Code Section 42 ("Section 42"), which regulates the use of the Project as to occupant eligibility and unit gross rent, among other requirements. The Organization owns a 1/100<sup>th</sup> interest in the Project and has obtained HOME and AHP funds to assist with the development. The HOME and AHP Funds have in turn been loaned to the Project (see note 8). As of December 31, 2014 and 2013, the Organization had made no material contributions to the Project or incurred any material related costs.

# NOTE 11 - BRUMFIELD PLACE L.P. AND PARADISE ESTATES APARTMENTS (continued)

Paradise Estates Apartments (the "Secondary Project") was organized as a separate not-for-profit in March 2003 to construct, own and operate a 9-unit apartment complex in Princeton, Indiana. The Organization, under the signature of its affiliate, Southern Indiana Housing Corporation, obtained Section 202, HOME and AHP funds to assist with the development. The Section 202, HOME and AHP Funds have in turn been loaned to the Secondary Project (see note 8). As of December 31, 2014 and 2013, the Organization had made no material contributions to the Project or incurred any material related costs.

#### NOTE 12 - NOTES PAYABLE - HOME, AHP AND SECTION 1602 FUNDS

The Organization, under the signature of its affiliate, CAPE Development Corporation, has entered into an agreement with the State of Indiana Housing Finance Authority (IHFA) for the use of \$225,000 of HOME Funds in the development of Brumfield Place (see note 11). In addition, the Organization has entered into an agreement for the use of \$200,000 of AHP Funds in the development. The term of both loans is for an initial period of 15 years and with both loans maturing on December 21, 2018. Repayment of the loans is contingent upon the availability of Brumfield Place's "residual receipts", as defined in the agreement. The loans bears an annual interest rate of 0.00%, of which, interest is payable from residual receipts prior to the payment of any principal.

The Organization, under the signature of its affiliate, Southern Indiana Housing Corporation, has entered into an agreement with the Department of Metropolitan Development of the City of Evansville, Indiana for the use of \$150,000 of HOME Funds in the development of Paradise Estates Apartments. In addition, the Organization has entered into an agreement with the Federal Home Loan Bank for the use of \$64,170 of AHP Funds in the development. The term of both loans is for an initial period of 20 years and with both loans maturing on March 2020. These notes payable will be forgiven if Paradise Estates is used as affordable housing until March 2020.

The Organization, under the signature of its subsidiary, CAPE Place, LLC, has entered into an agreement with the Indiana Housing and Community Development Authority for the use of \$3,026,140 of ARRA Section 1602 Exchange funds in the development of 28 units of low-income housing. The loan is forgivable in 1/15<sup>th</sup> equal annual amounts over the 15 year term of the note beginning on the first anniversary of the earlier of December 1, 2011 or the date the project is put into service. The note bears interest at a rate of 0.0% per annum. As of December 31, 2014 and 2013, the note balance was \$2,327,579 and \$2,575,988, respectively.

# NOTE 12 - NOTES PAYABLE - HOME, AHP AND SECTION 1602 FUNDS (continued)

The Organization entered into an agreement with the Indiana Housing and Community Development Authority for the \$400,000 of Community Development Block Grant Disaster Relief II funds in the development of 28 units of low-income housing. The note bears interest at a rate of 0.0% per annum and matures on November 24, 2027. As of December 31, 2014 and 2013, the note balance was \$400,000 for both years.

#### **NOTE 13 – CONTINGENT LIABILITY**

Several programs administered by the Organization provide funds towards the purchase and/or rehabilitation of homes. These programs include: Federal Home Loan Bank--Home Opportunities Program, Department of Metropolitan Development--Down Payment Assistance Program, Indiana Housing and Community Development--Owner Occupied Rehabilitation Program, Department of Metropolitan Development--Buy/Rehab/Resale Program, Department of Metropolitan Development--Home Money, and Indiana Housing and Community Development--Housing Education Counseling/Down Payment Assistance Program.

In these programs, low income persons can qualify for down payment assistance or for repairs and improvements of owner occupied residences. The Organization holds a mortgage equal to the amount of the down payment or repairs for each participating homeowner. These mortgages are forgivable if the mortgagor owns and occupies the mortgaged premises for the required timeframe. These timeframes range from 3 to 15 years for the various programs. As of December 31, 2014, the Organization held 70 mortgages with a total balance of \$1,068,221. As of December 31, 2013, the Organization held 94 mortgages in the amount of \$1,217,843.

While the Organization holds these zero percent forgivable loans, the anticipated future collections cannot be determined. Although these mortgages are secured by a lien on the homes, there is a possibility that the Organization may have to repay the governmental funds used under this program if the owner occupants do not occupy the homes for the mandatory periods. The final liability, if any, to be paid cannot be determined at this time. Accordingly, these financial statements do not reflect any liability, which may arise as a result.

#### **NOTE 14 – CONCENTRATION OF RISK**

The Organization maintains its cash balances in several banks. The accounts at these institutions are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 as of December 31, 2014 and 2013. At times throughout the year, the balance in this account may exceed these limits.

#### NOTE 14 – CONCENTRATION OF RISK (continued)

Revenues from federal and state government agencies that provide grant and contract funding to the Organization represented 79% and 90% of the Organization's total revenue and support for the years ended December 31, 2014 and 2013, respectively.

#### NOTE 15 - INDIVIDUAL DEVELOPMENT ACCOUNTS

The Organization maintains multiple Individual Development Accounts (IDAs) with commercial banks. IDAs are matched savings accounts that enable low-income American families to save, build assets, and enter the financial mainstream. The total cash balance in those accounts amounted to \$549,641 and \$569,143 for the years ended December 31, 2014 and 2013. These balances are not included in the Organization's financial statements.

#### **NOTE 16 – ADVERTISING COSTS**

The Organization uses advertising to promote its programs among the audiences it serves. Advertising costs are expensed as incurred. Advertising expense for the years ended December 31, 2014 and 2013 was \$2,082 and \$2,797.

#### NOTE 17 – TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets as of December 31 are available for the following purposes:

		<u>2014</u>	<u>20</u>	<u> </u>
Early education matching grant – Cape Place	\$	52,094	\$	-0-
Early education matching grant – Enterprise Zone		20,432		-0-
Individual Development Accounts		6,987		-0-
Indiana Minority Health Coalition	471.44	2,661		-0-
	\$	82,174	\$	-0-

#### **NOTE 18 - SUBSEQUENT EVENTS**

Subsequent events have been evaluated through July 08, 2015, which is the date the financial statements were available to be issued.





# INDUSTRY ESTABLISHED | FOCUSED ON QUALITY

#### **Independent Auditor's Report on Supplementary Information**

Board of Directors Community Action Program of Evansville and Vanderburgh County, Inc. and Subsidiary Evansville, Indiana

Our report on our audits of the consolidated financial statements of Community Action Program of Evansville and Vanderburgh County, Inc. and Subsidiary as of December 31, 2014 and 2013 appears on page one. Our audits were performed for the purpose of forming an opinion on the consolidated financial statements taken as a whole. The supplementary information (shown on pages 26, 27, 28, 29, 30 and 31) is presented for purposes of additional analysis of the consolidated financial statements rather than to present the statements of financial position, results of activities, and cash flows of the individual organizations. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting records used to prepare the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements taken as a whole for the years ended December 31, 2014 and 2013.

Comer. Nowling And Associates. P.C.

Comer, Nowling And Associates, P.C. Indianapolis, Indiana July 08, 2015

# COMMUNITY ACTION PROGRAM OF EVANSVILLE AND VANDERBURGH COUNTY, INC. AND SUBSIDIARY CONSOLIDATING STATEMENTS OF FINANCIAL POSITION FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

#### ASSETS

	2014							
		Pai	rent		_s	ubsidiary		
	Un	restricted		nporarily estricted	P	Cape lace, LLC	Eliminations	Consolidated Total
Current assets								
Cash	\$	217,389	\$	82,174	\$	53,003	\$ -	\$ 352,566
Certificates of deposit		-		-		113,343	-	113,343
Grants receivable		1,074,263		-		-	-	1,074,263
Accounts receivable		240,286		-		1,669	-	241,955
Due from Southern Indiana Housing Corp.		3,200		-		-	_	3,200
Due from Brumfield Place, L.P. Prepaid expenses		83,304 164,511		-		(1.472	-	83,304
Total current assets				92.174		61,473	-	225,984
		1,782,953		82,174		229,488	-	2,094,615
Property and equipment								
Land		256,026		-		60,000	-	316,026
Vehicles and equipment Buildings and improvements		1,155,660		-		174,057	-	1,329,717
Buildings and improvements		1,602,751				3,408,125		5,010,876
		3,014,437		-		3,642,182	-	6,656,619
Less accumulated depreciation		(1,517,661)				(305,155)		(1,822,816)
Total property and equipment, net		1,496,776				3,337,027		4,833,803
Other assets								
Development fees receivable		407,231		-		-	(251,046)	156,185
Investment in Subsidiary		660,121		-		-	(660,121)	-
Notes receivable - Brumfield Place, L.P.		425,000		-		-	-	425,000
Notes receivable - Paradise Estates Apartments Notes receivable - Cape Place LLC		847,470 400,000		-		-	(400,000)	847,470
Capitalized costs, net		400,000		_		84,092	(400,000)	84,092
Total other assets		2,739,822		-		84,092	(1,311,167)	1,512,747
		6,019,551	\$	82,174	<u> </u>	3,650,607	\$ (1,311,167)	\$ 8,441,165
		0,017,331	<u> </u>	02,174	<u> </u>	3,030,007	5 (1,311,107)	3 0,441,103
		LIABILITIE	S AND	NET ASSE	TS			
Current liabilities								
Accounts payable	\$	134,619	\$	-	\$	5,246	\$ -	\$ 139,865
Accrued payroll and payroll expenses Deferred revenue and deposits		615,308 20,891		-		( 517	-	615,308
Developer fees due to CAPE		20,891		-		6,517 251,046	(251,046)	27,408
Current maturities of long-term debt		17,965		-		231,040	(231,040)	17,965
Total current liabilities	-	788,783		_		262,809	(251,046)	800,546
		700,703				202,007	(251,040)	000,540
Long-term liabilities Notes payable		2,483,718				2,727,579	(400,000)	4,811,297
Total long-term liabilities		2,483,718		-		2,727,579	(400,000)	4,811,297
Total liabilities		3,272,501		-		2,990,388	(651,046)	5,611,843
Net assets - unrestricted	***************************************	2,747,050		82,174		660,219	(660,121)	2,829,322
Total liabilities and net assets	\$	6,019,551	\$	82,174	\$	3,650,607	\$ (1,311,167)	\$ 8,441,165

Par	ent	Subsidiary					
	Temporarily	Cape		Consolidated			
Unrestricted	Restricted	Place, LLC	Eliminations	Total			
\$ 323,046	\$ -	\$ 34,425	\$ -	\$ 357,471			
-	-	113,343	-	113,343			
643,892	-	-	-	643,892			
171,463	_	2,514	-	173,977			
3,200 83,304	-	-	-	3,200			
69,684	-	65,593	-	83,304 135,277			
1,294,589	-	215,875		1,510,464			
249,826	_	60,000	_	309,826			
1,155,660	-	174,057	-	1,329,717			
1,679,327	-	3,408,125		5,087,452			
3,084,813	-	3,642,182	-	6,726,995			
(1,423,738)	-	(190,153)		(1,613,891)			
1,661,075	-	3,452,029		5,113,104			
407,231	_	_	(251,046)	156,185			
523,084	-	-	(523,084)	-			
425,000	-	-	-	425,000			
847,470	-	-		847,470			
400,000	-	115 606	(400,000)	115 (2)			
2 602 795		115,626	(1.174.120)	115,626			
2,602,785		115,626	(1,174,130)	1,544,281			
\$ 5,558,449	<u>\$</u> -	\$ 3,783,530	\$ (1,174,130)	\$ 8,167,849			
\$ 99,036	\$ -	\$ 28,772	\$ -	\$ 127,808			
549,381	-	-	-	549,381			
160,565	-	4,540	-	165,105			
16 742	-	251,046	(251,046)	- 16 742			
16,743			_	16,743			
825,725		284,358	(251,046)	859,037			
2,500,234		2,975,988	(400,000)	5,076,222			
2,500,234	-	2,975,988	(400,000)	5,076,222			
3,325,959	-	3,260,346	(651,046)	5,935,259			
2,232,490	-	523,184	(523,084)	2,232,590			
\$ 5,558,449	\$ -	\$ 3,783,530	\$ (1,174,130)	\$ 8,167,849			

# COMMUNITY ACTION PROGRAM OF EVANSVILLE AND VANDERBURGH COUNTY, INC. AND SUBSIDIARY CONSOLIDATING STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

						2014		
	Parent			Sı	ıbsidiary			
	U	nrestricted		nporarily estricted	Pl	Cape ace, LLC	Eliminations	Consolidated Total
Support and revenue								
Grant revenue	\$	9,265,003	\$	82,174	\$	-	\$ -	\$ 9,347,177
Contributions		38,552		-		-	-	38,552
Program revenue		-		-		-	-	-
Rent income		-		-		140,726	-	140,726
Other		36,206		-		-	-	36,206
Earnings from subsidiary		137,037		-		-	(137,037)	-
Interest		3		-		4	-	7
Section 1602 forgiveness		-		-		248,409	-	248,409
Gain on sale of property and equipment		4,831		-		-	-	4,831
In-kind contributions		737,700		_		-	-	737,700
Total support and revenue before								
net assets released from restriction		10,219,332		82,174		389,139	(137,037)	10,553,608
Net assets released from restrictions				_				
Total support and revenue		10,219,332		82,174		389,139	(137,037)	10,553,608
Expenses								
Childhood education		5,647,139		_		_	-	5,647,139
Child care		190,390				_	-	190,390
Nutrition		380,582		-		_	-	380,582
Senior volunteer		206,359		-		_	-	206,359
Utility assistance		2,084,149		-		_	_	2,084,149
Housing assistance		115,997		-		_	_	115,997
Home weatherization assistance		508,216		-		_	_	508,216
Emergency family service		8,169		_		-	-	8,169
Management and general		563,771		_		-	-	563,771
Subsidiary				_		252,104		252,104
Total operating expenses		9,704,772		-		252,104		9,956,876
Increase (decrease) in net assets		514,560		82,174		137,035	(137,037)	596,732
Net assets at beginning of year		2,232,490				523,184	(523,084)	2,232,590
Net assets at end of year	\$	2,747,050	\$	82,174	\$	660,219	\$ (660,121)	\$ 2,829,322

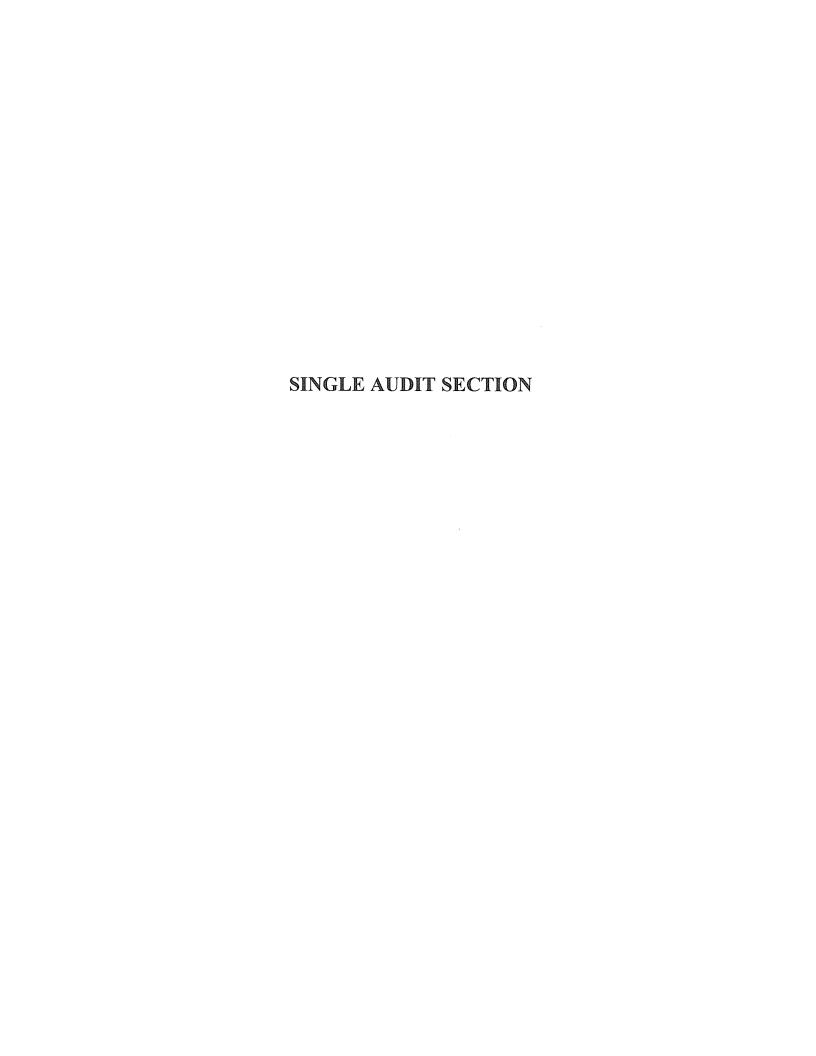
Pai	ent	Subsidiary		
	Temporarily	Cape		Consolidated
Unrestricted	Restricted	Place, LLC	Eliminations	Total
\$ 9,844,303	\$ -	\$ -	\$ -	\$ 9,844,303
69,325	-	-	-	69,325
54,223	-	-	-	54,223
=	-	145,358	-	145,358
13,319	-	-	-	13,319
108,722	=	-	(108,722)	-
4	-	1,391	-	1,395
-	-	248,409	-	248,409
52,301	-	-	-	52,301
803,207		-		803,207
10,945,404	_	395,158	(108,722)	11,231,840
10,515,101		373,130	(100,722)	11,231,040
_	_	_	_	_
10,945,404		395,158	(108,722)	11,231,840
5,557,437	~	-	-	5,557,437
418,572	-	-	-	418,572
296,339	-	-	_	296,339
191,443	-	-	***	191,443
2,744,311	-	-	-	2,744,311
204,495	-	-		204,495
917,011	-	-	-	917,011
8,169	-	-	-	8,169
537,011	-			537,011
	-	286,436		286,436
10,874,788	-	286,436	_	11,161,224
70,616	-	108,722	(108,722)	70,616
2,161,874	-	414,462	(414,362)	2,161,974
\$ 2,232,490	\$ -	\$ 523,184	\$ (523,084)	\$ 2,232,590

# COMMUNITY ACTION PROGRAM OF EVANSVILLE AND VANDERBURGH COUNTY, INC. AND SUBSIDIARY CONSOLIDATING STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

	2014							
		Parent		Subsidiary		Eliminations		Total nsolidated
CASH FLOWS FROM OPERATING ACTIVITIES:								
Change in net assets	\$	596,734	\$	137,035	\$	(137,037)	\$	596,732
Adjustments to reconcile increase (decrease) in net asset	s to net ca	sh						
provided by (used in) operating activities:								
Depreciation		105,033		115,002		_		220,035
Amortization		· -		31,534		-		31,534
Gain on sale of property and equipment		(4,831)		-		-		(4,831)
Contributions of fixed assets		-		_		_		(1,002)
Earnings on subsidiary		(137,037)		-		137,037		_
Section 1602 loan forgiveness				(248,409)				(248,409)
Increase (decrease) in cash from changes in:				(,)				(2.10,703)
Grants receivable		(430,371)		_		_		(430,371)
Accounts receivable		(68,823)		845		-		(67,978)
Prepaid expenses		(94,827)		4.120		_		(90,707)
Development fees receivable		-		-,		. <del>.</del>		(,,,,,,
Accounts payable		35,583		(23,526)		_		12,057
Accrued payroll and related expenses		65,927				_		65,927
Deferred revenue and deposits		(139,674)		1,977		_		(137,697)
Development fees due to CAPE		(127,07.1)		-,-,,				(157,057)
Net cash provided by (used in)		(=0.00)						
operating activites		(72,286)		18,578		-		(53,708)
CASH FLOWS FROM INVESTING ACTIVITIES:								
Purchase of certificates of deposit								
•		- (4.007		-		-		-
Proceeds from sale of property and equipment		64,097		-		-		64,097
Purchases of property and equipment		<del>-</del>						-
Net cash provided by (used in)								
investing activities		64,097				-		64,097
CASH FLOWS FROM FINANCING ACTIVITIES:								
Loan and note proceeds								
Repayment of notes payable		(15,294)		-		-		(15.204)
		(13,294)				-		(15,294)
Net cash provided by (used in)								
financing activities		(15,294)		-		-		(15,294)
NET INCREASE (DECREASE) IN CASH		(23,483)		18,578		-		(4,905)
CASH, BEGINNING OF YEAR		323,046		34,425		-		357,471
CASH, END OF YEAR	\$	299,563	\$	53,003	\$	-	\$	352,566
Supplemental Disalarunas of Cook Flow Information	<del></del>				Minimum .			
Supplemental Disclosures of Cash Flow Information Cash paid during the year for interest	ø	66.004	\$		e		e.	(( 004
Cash paid during the year for interest	\$	66,094	<b>D</b>	-	\$	_	_\$	66,094

	~

2013							
Parent		Subsidiary		Eliminations		Total Consolidated	
\$	70,616	\$	108,722	\$	(108,722)	\$	70,616
	114 (04		115,000				
	114,694		115,002				229,696
	(52.201)		31,534		-		31,534
	(52,301) (6,200)		-		-		(52,301
	(108,722)		· ·		108,722		(6,200
	(100,722)		(248,409)		106,722		(249.400
	-		(240,409)		-		(248,409
	29,115		766		-		29,881
	(14,217)		(2,514)		-		(16,731
	67,801		4,407		-		72,208
	41,454		-		(41,454)		
	(20,823)		24,188		-		3,365
	26,032		-		-		26,032
	12,249		815		-		13,064
			(41,454)		41,454		
	159,698		(6,943)		÷		152,755
	-		2,657		_		2,657
	88,145		-,		_		88,145
	(28,057)		(36,762)		*		(64,819
	60,088		(34,105)		-		25,983
	70,707		-		-		70,707
-	(85,261)				-		(85,261
	(14,554)		-		<b>10</b>		(14,554
	205,232		(41,048)		-		164,184
	117,814		75,473				193,287
\$	323,046		34,425	_\$	<u>.</u>	\$	357,471
\$	68,992	\$		\$	_	\$	68,992



# COMMUNITY ACTION PROGRAM OF EVANSVILLE AND VANDERBURGH COUNTY, INC. SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS DECEMBER 31, 2014

FEDERAL GRANTOR AGENCY Passthrough Agency Program Title	Federal CFDA Number	Grant or Identifying Number	Federal Expenditures	
U.S. DEPARTMENT OF AGRICULTURE				
Passed through Indiana Department of Education:				
Child and Adult Care Food Program	10.558	1820162	* \$ 337,83	
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				
Passed through the City of Evansville:				
Down Payment Assistance	14.218	none	3,00	
Owner Occupied Rehabilitation	14.218	none	12,65	
Emergency Needs Pantry	14.218	B-14-MC-18-0002	6,16	
Subtotal			21,82	
Direct Program:				
Housing Counseling Assistance Program	14.169	HC130421022	7,98	
Housing Counseling Assistance Program	14.169	HC14-0421-037	4,66	
Subtotal			12,64	
Direct Program:				
Section 202 Capital Grant - Paradise Estates	14.157	073-EE081-NP-WAH	* 633,30	
Community Block Grant - Paradise Estates	14.219	2004B0618	64,17	
HOME funds - Paradise Estates	14.239	063-512-439050020	150,00	
HOME funds - Mulberry Properties	14.239	063-512-539050004	160,00	
AHP funds - Brumfield Place	14.239	98B0626	200,00	
HOME funds - Brumfield Place	14.239	CH-001-007	225,00	
Subtotal CFDA 14.239 direct funding			* 735,000	
Total U.S. Department of Housing and Urban Development			1,466,94	
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES				
Direct Program:				
Head Start Program				
Full Day / Part Day	93.600	05CH0741/48	2,529,91	
Training and Technical Assistance	93.600	05CH0741/48	33,91	
Full Day / Part Day	93.600	05CH0741/49	2,385,056	
Training and Technical Assistance	93.600	05CH0741/49	30,62	
Subtotal Head Start cluster			* 4,979,50	
		IDA012B-008, IDA012-008		
Assets for Independence Demonstration Program	93.602	IDA013-008, IDA013-008-DF	2,096	
Passed through the Indiana Housing and Community				
Development Authority (IHCDA):				
Community Services Block Grant	93.569	CS-014-010	* 319,360	
Low-Income Home Energy Assistance	93.568	WL-014-010	242,886	
Low-Income Home Energy Assistance	93.568	WL-015-010	41,22	
Low-Income Home Energy Assistance	93.568	LI-014-010	1,218,690	
Low-Income Home Energy Assistance	93.568	LI-015-010	768,15	
Subtotal			* 2,270,950	
Total U.S. Department of Health and Human Services			7,571,92	

# COMMUNITY ACTION PROGRAM OF EVANSVILLE AND VANDERBURGH COUNTY, INC. SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS DECEMBER 31, 2014

FEDERAL GRANTOR AGENCY Passthrough Agency Program Title	Federal CFDA Number	Grant or Identifying Number	Federal Expenditures
U.S. DEPARTMENT OF ENERGY			
Passed through the Indiana Housing and Community			
Development Authority (IHCDA):			
Weatherization Assistance for Low-Income Persons	81.042	WX-013-010	124,854
Weatherization Assistance for Low-Income Persons	81.042	WX-014-010	83,948
			208,802
U.S. FEDERAL EMERGENCY MANAGEMENT ADMINISTRATION			
Emergency Food and Shelter	97.024	LRO ID: 280000-006	2,000
CORPORATION FOR NATIONAL AND COMMUNITY SERVICE			
Foster Grandparent Program	94.011	12SFNIN003	82.209
Foster Grandparent Program	94.011	12SFNIN003	95,750
			177,959
			177,939
Total Expenditures of Federal Awards			\$ 9,765,467

<sup>\*</sup> Represents major program

# COMMUNITY ACTION PROGRAM OF EVANSVILLE AND VANDERBURGH COUNTY, INC. NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED DECEMBER 31, 2014

#### Note 1 – Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of Community Action Program of Evansville and Vanderburgh County, Inc. and is presented in accordance with the requirements of *OMB Circular A-133*, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

#### Note 2 - Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-122, *Cost Principles for Non-profit Organizations*, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.

#### Note 3 – Energy Assistance Payments

The Energy Assistance Payments expenditures under CFDA Number 93.568 include \$1,657,080 of energy assistance payments that were disbursed by the Indiana Housing and Community Development Authority on behalf of the Organization during the year ended December 31, 2014.

# COMMUNITY ACTION PROGRAM OF EVANSVILLE AND VANDERBURGH COUNTY, INC. SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS YEAR ENDED DECEMBER 31, 2014

#### Section II – Financial Statement Findings

There were no financial statement findings for the year ended December 31, 2013.

# Section III - Federal Award Findings and Questioned Costs

There were no federal award findings for the year ended December 31, 2013.



#### INDUSTRY ESTABLISHED | FOCUSED ON QUALITY

#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Community Action Program of Evansville and Vanderburgh County, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Community Action Program of Evansville and Vanderburgh County, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2014, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated July 08, 2015.

#### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Community Action Program of Evansville and Vanderburgh County, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Community Action Program of Evansville and Vanderburgh County, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the organization's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Community Action Program of Evansville and Vanderburgh County, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Comer, Nowling And Associates, P.C.

Comer, Nowling And Associates, P.C. Indianapolis, Indiana July 08, 2015



# INDUSTRY ESTABLISHED | FOCUSED ON QUALITY

# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

To the Board of Directors

Community Action Program of Evansville and Vanderburgh County, Inc.

#### Report on Compliance for Each Major Federal Program

We have audited Community Action Program of Evansville and Vanderburgh County, Inc.'s compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Community Action Program of Evansville and Vanderburgh County, Inc.'s major federal programs for the year ended December 31, 2014. Community Action Program of Evansville and Vanderburgh County, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Community Action Program of Evansville and Vanderburgh County, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Community Action Program of Evansville and Vanderburgh County, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Community Action Program of Evansville and Vanderburgh County, Inc.'s compliance.

#### Opinion on Each Major Federal Program

In our opinion, Community Action Program of Evansville and Vanderburgh County, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2014.

#### Report on Internal Control over Compliance

Management of Community Action Program of Evansville and Vanderburgh County, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Community Action Program of Evansville and Vanderburgh County, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Community Action Program of Evansville and Vanderburgh County, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Comer, Nowling And Associates, P.C.

Comer, Nowling And Associates, P.C. Indianapolis, Indiana July 08, 2015

# COMMUNITY ACTION PROGRAM OF EVANSVILLE AND VANDERBURGH COUNTY, INC. SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED DECEMBER 31, 2014

# Section I – Summary of Auditor's Results

Financial Statements Type of auditor's report is	sued: Unqualified			
Internal control over finan	(es) identified?	Yes  Yes	No ⊠ No ⊠	
Noncompliance material t	o financial statements noted?	Yes 🗌	No 🖂	
Federal Awards Internal control over majo  Material weakness Significant deficie  Type of auditor's report is	(es) identified? ncies identified?	Yes	No ⊠ No ⊠	
Any audit findings disclos Accordance with Section : Program tested as major p	Yes 🗌	No 🔀		
CFDA NumberName of Federal Program or Cluster93.600U.S. Dept. of Health and Human Services – Head Start93.568U.S. Dept. of Health and Human Services – Low-income Home Energy Assistance93.569U.S. Dept. of Health and Human Services – Community Services Block Grant14.157U.S. Dept. of Housing and Urban Development –Supportive Housing for the Elderly (Section 202)14.239U.S. Dept. of Housing and Urban Development – Home Investment Partnerships Program10.558U.S. Dept. of Agriculture – Child and Adult Care Food Program				
Dollar threshold used to d	istinguish between type A and type B pr	rograms \$	300,000	
Auditee qualified as low-r	isk auditee?	Yes	No 🖂	

# COMMUNITY ACTION PROGRAM OF EVANSVILLE AND VANDERBURGH COUNTY, INC. SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED) YEAR ENDED DECEMBER 31, 2014

#### Section II - Financial Statement Findings

There were no financial statement findings for the year ended December 31, 2014.

# Section III - Federal Award Findings and Questioned Costs

There were no federal award findings for the year ended December 31, 2014.